

Town of Flagler, Colorado
RECORD OF PROCEEDINGS
REGULAR SESSION

November 14, 2016

The Board of Trustees for the Town of Flagler, Colorado met Monday November 14, 2016 for the REGULAR MEETING at 6:00 p.m. The meeting was held in the Municipal Building at 311 Main, Flagler Colorado. Trustees Tandi Moore, Harold Yutzy, Chuck Kinkel, Daymond Deatrich, Ivan Stahlecker, and Tami Witt were present. Employees present were Justin Crisp, and Doris King. At 6:00 pm Mayor Thomas Bredehoft called the meeting to order followed by the Pledge of Allegiance.

APPROVE MINUTES

Trustee Tandi Moore made the motion to approve the minutes from the October 10, 2016 regular meeting. Trustee Tami Witt seconded the motion. Motion passed and carried.

PUBLIC AUDIENCE

NONE

Trustee Kinkel made the motion to add Pre employment drug screening to the agenda. It was added as item #3 into New Business.

OLD BUSINESS

1. The 2017 Financial Budget was discussed. Tabled until the December meeting
2. Employee insurance coverage was discussed. No action taken, council to discuss options with Tye Amendt.

NEW BUSINESS

1. The mil levy for property tax was discussed, after discussion Trustee Chuck Kinkel made the motion to reduce the mil levy from 40.253 to 34.573 temporarily for the 2017 fiscal year.
2. King reported that Pioneer Valley had an open seat on the board of directors. King also reported Renee Fritzler had volunteered to serve on that board. After discussion Trustee Daymond Deatrich made the motion to approve Renee Fritzler to serve on the board of directors of Pioneer Valley. Trustee Harold Yutzy seconded the motion. Motion passed and carried.
3. Discussion was held regarding the drug policy. Trustee Ivan Stahlecker made the motion to add a non DOT pool to the drug screening policy allowing drug screening of non CDL employees. Trustee Tandi Moore seconded the motion. Motion passed and carried.

REPORTS

MANAGER REPORT

1. Crisp reported the Town of Seibert had requested a bid for town wide trash service. Crisp explained he Trustee Kinkel and Mayor Bredehoft had worked on a competitive bid price and submitted it to Seibert.
2. Crisp reported the monitoring system from Pedigree Technologies had been installed in 2007 International trash truck. Crisp explained the benefits of the system and the cost which is \$50.00 per month per truck. The council agreed it was a useful tool but asked for further information regarding the length of contract required. Crisp is to bring the information back to the council.
3. Crisp reported the snow removal would be a problem along Julian Ave with the speed bumps in place. Crisp requested approval to purchase a quick attach hitch for the front end loader to attach a bucket or snow plow. Trustee Kinkel made the motion to approve the purchase of a quick attach hitch at an amount up to \$2,000.00. Trustee Ivan Stahlecker seconded the motion. Motion passed and carried.
4. Crisp reported the sprinkler systems were off for winter and Christmas lights would be hung Tuesday November 15th.
5. Crisp reported FlowPoint would be out on Wednesday November 17th to complete training on the new bulk water station.

TOWN CLERK

1. King reported she had not obtained bids to repair the floors in the hospital building.
2. King reported final payment to FlowPoint had not been made in the amount of \$5,100.00 until training was complete and the system was running.
3. King requested the first Thursday of the month off for her or Melissa to be able to help with the monthly food distribution program through Eastern Colorado Action Agency at Hugo each month.
4. King reported a payment request had been sent to DOLA requesting \$199,934.00 for the

hospital building project.

5. King presented a business proposal from The Cortxia Foundation regarding the free land available to business or industries. Cortxia has several business ideas including chicken farm, aquaponic farm, solar station, container homes, fish farm and cannabis medication research. No action was taken.

TRASH DEPARTMENT

Taken care of earlier in the meeting.

STREET DEPARTMENT

1. Crisp reported the new asphalt laid along Main had a spot failing in front of the bank.
2. Crisp reported the bid to do chip seal for next year was \$182,000.00. Crisp is looking into other ways to maintain the streets. Cold mix will be purchased to repair pot holes throughout the winter.

WATER

1. Crisp reported nitrates was being closely monitored.

WASTEWATER DEPARTMENT REPORT

None

PARKS AND RECREATION REPORT

None

FINANCIAL REPORT

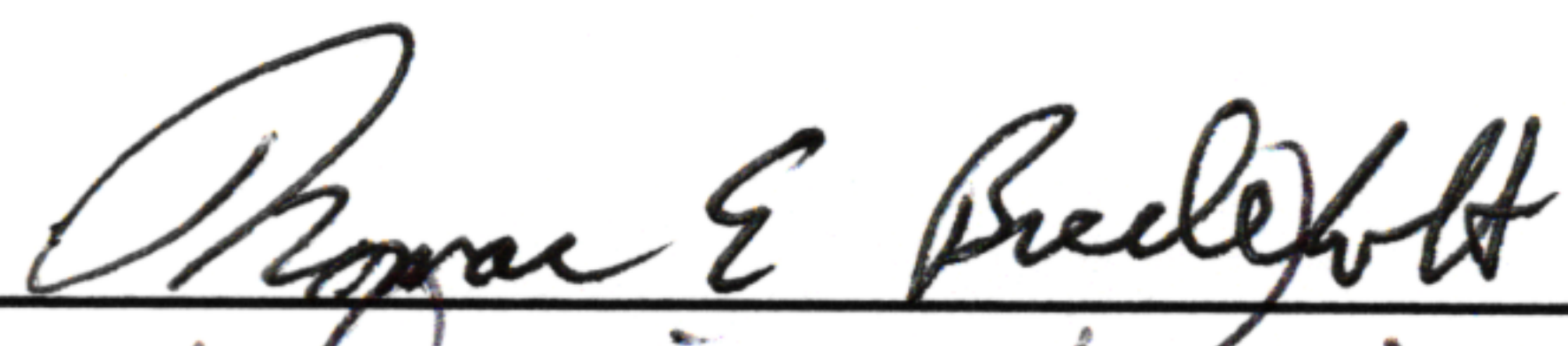
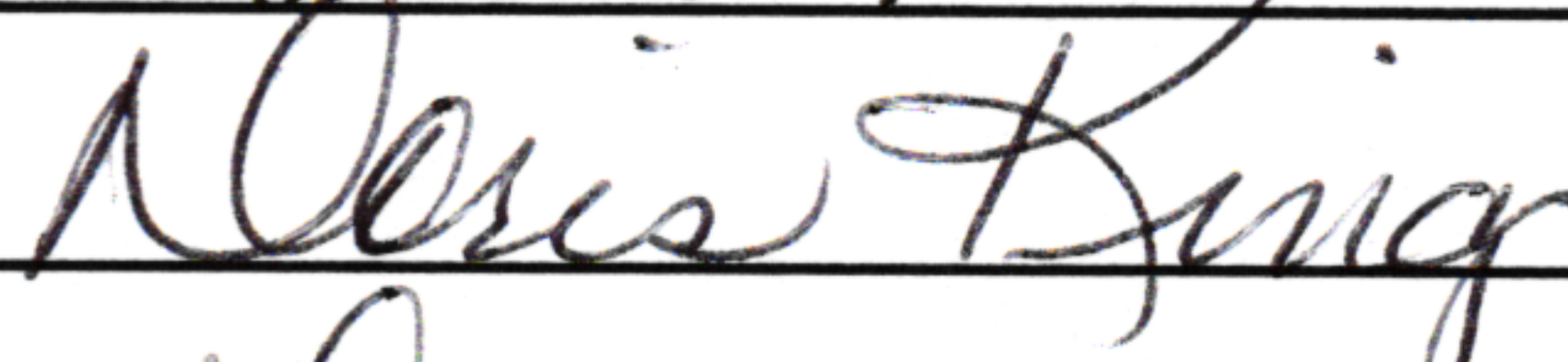
1. After reviewing the financial report, Trustee Tandi Moore made the motion to accept the financial report as presented. Trustee Daymond Deatrach seconded the motion. Motion passed and carried

APPROVAL OF BILLS Trustee Daymond Deatrach moved to approve the bills and debit card purchases as listed. Trustee Tami Witt seconded the motion. Motion passed and carried.

At 7:35 PM Mayor Bredehoff declared the meeting adjourned.

Meeting adjourned at 7:35 PM



<u></u>	MAYOR
<u></u>	CLERK
<u>December 12, 2016</u>	DATE APPROVED

-----Check-----		Employee / Payee			Check
Number	Date	Code	Name	Department	Amount
13149	10/30/16	ASHRYA	JAMES R. ASHLOCK	DFLT	720.91
13150	10/30/16	CRIJUS	Justin Crisp	DFLT	1,625.56
13151	10/30/16	JOHTIM	TIMOTHY JOHNSON	DFLT	697.68
13152	10/30/16	KINDOR	Doris King	DFLT	1,014.63
13153	10/30/16	THOMEL	Melissa J. Thompson	DFLT	562.41
13154	10/13/16	IWO	FAMILY SUPPORT REGISTRY		145.00
13155	10/17/16	MOOTED	Theodore L. Moore	DFLT	203.17
13167	10/26/16	CRIJUS	Justin Crisp	DFLT	1,625.56
13168	10/26/16	KINDOR	Doris King	DFLT	1,014.63
13169	10/26/16	ASHRYA	JAMES R. ASHLOCK	DFLT	769.38
13170	10/26/16	JOHTIM	TIMOTHY JOHNSON	DFLT	752.56
13171	10/26/16	THOMEL	Melissa J. Thompson	DFLT	649.68
13172	10/26/16	TJAQUE	Terry Jaques	DFLT	1,081.09
13173	10/13/16	IWO	FAMILY SUPPORT REGISTRY		145.00
13175	10/28/16	MOOTED	Theodore L. Moore	DFLT	166.23
13190	10/31/16	ST TAX	Colorado Department Revenue		810.00
101316	10/13/16	HPB PRL	High Plains Bank		2,838.70
				Company Total	14,822.19

*** Report Options ***
Check Date: 10/17/2016 to 10/30/2016
Department: All
Include Liability Checks: Yes
Liability Check Date Range: 10/1/2016 To 10/31/2016
Check Numbers: All
*** End of Report ***

10-16

11-16

Town of Flagler	Check
GMS	1,238.17
TC2 Construction Company	184,739.05
ASSURANT EMPLOYEE BENEFITS	308.22
AG POWER EQUIPMENT CO	44.24
EAST COLORADO VETERINARY SERV	15
Terry Jaques	34.35
ADVANTAGE COMPUTER	1,671.00
Rocky Mountain HMO	3,103.58
SHANE SCHROEDER	1,000.00
Sunrise Environmental Sc.	256.35
CASH PETTY CASH	200
Doris King	135
Flagler Coop	725
Santala Service & Performance	350
Stop & Shop Supermarket	100
U.S. Post Office	228.64
KIT CARSON COUNTY	11
A FINE DESIGN	305
DRAGER WELL WORKS	7,218.63
Eastern Slope Telephone	493.55
JOHN DEERE FINANCIAL	925.61
DON JONES	480
KC Electric	4,649.32
Landfill, Kit Carson County	1,269.94
Stan Kimble, PC	168.45
LAWSON PRODUCTS, INC	162.26
LINCOLN COUNTY LANDFILL	260
Stone Communications LLC	399
MATHESON TRI-GAS	58.64
McCormick Excavation & Paving	39,079.12
Milesaver/Flagler News	38.31
NOVELTY LIGHTS	1,436.02
PEDIGREE TECHNOLOGIES	401
PLAINS TRUCK & TRAILER	167.99
QUILL CORPORATION	79.24
Seibert Equity Coop	12.38
Steel Corner	461.38
TRANSWEST TRUCKS	5.94
VALCRETE. INC - LIMON	79.84
FRONT RANGE WINWATER WORKS	31.48
Flagler Coop	1,146.86
Loaf N Jug	286.98
WITT BOYS FLAGLER	896.54
BLACK HILLS ENERGY	214.51
PINNACOL ASSURANCE	845
VIAERO	200.56
Payroll	14,898.64
Report Total	270,831.79

5/15/2017

9:37 AM

Town of Flagler
Payroll Check Register

Page 1 of 1

-----Check-----		Employee / Payee		Department	Check Amount
Number	Date	Code	Name		
13193	11/07/16	CRIJUS	Justin Crisp	DFLT	1,625.56
13196	11/11/16	ASHRYA	JAMES R. ASHLOCK	DFLT	769.38
13197	11/11/16	JOHTIM	TIMOTHY JOHNSON	DFLT	803.09
13198	11/11/16	KINDOR	Doris King	DFLT	1,014.63
13199	11/11/16	THOMEL	Melissa J. Thompson	DFLT	572.11
13211	11/16/16	IWO	FAMILY SUPPORT REGISTRY		145.00
13224	11/23/16	TJAQUE	Terry Jaques	DFLT	1,081.09
13225	11/23/16	KINDOR	Doris King	DFLT	1,014.63
13226	11/29/16	ASHRYA	JAMES R. ASHLOCK	DFLT	552.76
13227	11/29/16	CRIJUS	Justin Crisp	DFLT	1,625.56
13228	11/29/16	JOHTIM	TIMOTHY JOHNSON	DFLT	757.91
13229	11/22/16	IWO	FAMILY SUPPORT REGISTRY		145.00
13230	11/22/16	OKIWO	OKLAHOMA		245.50
13231	11/30/16	THOMEL	Melissa J. Thompson	DFLT	649.68
103116	11/01/16	PRIN	Principal Mutual Funds		1,198.32
110116	11/01/16	HPB PRL	High Plains Bank		2,698.42
				Company Total	14,898.64

*** Report Options ***

Check Date: 11/7/2016 to 11/30/2016

Department: All

Include Liability Checks: Yes

Liability Check Date Range: 11/1/2016 To 11/30/2016

Check Numbers: All

*** End of Report ***

12-16

12-16

Town of Flagler	Check	Page -1 of 1
GMS	\$1,238.17	
BLACK HILLS ENERGY	\$214.51	
PINNACOL ASSURANCE	\$845.00	
VIAERO	\$200.56	
CASH PETTY CASH	\$500.00	
Terry Jaques	\$34.35	
U.S. Post Office	\$136.68	
BLACK HILLS ENERGY	\$91.90	
Colorado Library Consortium	\$1,140.00	
COLORADO ANALYTICAL LAB	\$252.00	
Denver Industrial Sales	\$135.00	
Double S Towing	\$18.35	
EAST COLORADO VETERINARY SERV	\$15.00	
Eastern Slope Telephone	\$491.63	
High Plains Bank of Flagler	\$15.00	
JOHN DEERE FINANCIAL	\$2,071.92	
J&S CONTRACTOR'S SUPPLY CO	\$555.56	
KANSAS STATE BANK	\$2,826.26	
KC Electric	\$159.23	
Krista Kinkel	\$30.00	
Loaf N Jug	\$119.26	
LP Gas	\$17.00	
Masters Backhoe & Trenching	\$393.00	
Milesaver/Flagler News	\$66.26	
DENISE MILLER	\$347.10	
PEDIGREE TECHNOLOGIES	\$54.96	
QUILL CORPORATION	\$97.90	
S&H DECORATING	\$6,000.00	
SE & EC Recycling	\$293.25	
KCC SHERIFF	\$57.00	
Smith Service	\$60.00	
Snap On Tools	\$123.95	
Steel Corner	\$218.23	
Stop & Shop Supermarket	\$897.58	
Sunrise Environmental Sc.	\$154.74	
SUN LIFE FINANCIAL	\$154.11	
VISION SERVICE PLAN	\$60.40	
Colo Municipal League	\$477.00	
Flagler Coop	\$1,703.26	
MARILYN JONES	\$225.00	
THUNDERBIRD PETROLEUM PROD	\$385.54	
TRANSWEST TRUCKS	\$25.36	
WITT BOYS FLAGLER	\$2,499.86	
BLACK HILLS ENERGY	\$630.76	
KC Electric	\$4,598.64	
Landfill, Kit Carson County	\$1,167.81	
LINCOLN COUNTY LANDFILL	\$500.50	
MATHESON TRI-GAS	\$60.23	
VIAERO	\$231.46	
Payroll	\$14,432.34	
Total	\$47,023.62	