

**Town of Flagler, Colorado**  
**RECORD OF PROCEEDINGS**  
**REGULAR SESSION**

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**September 14, 2015**

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The Board of Trustees for the Town of Flagler, Colorado met Monday September 14, 2015 for the REGULAR MEETING at 7:00 p.m. The meeting was held in the Municipal Building at 311 Main, Flagler Colorado. Trustees Ivan Stahlecker, Tandi Moore, Chuck Kinkel, Daymond Deatrich and Harvey Martin were present. Employees present were Justin Crisp, Jeffrey Jackson and Doris King. At 6:55 pm Mayor Thomas Bredehoft called the meeting to order followed by the Pledge of Allegiance.

**APPROVE MINUTES**

Trustee Tandi Moore made the motion to approve the minutes from the August 10, 2015 regular meeting. Trustee Ivan Stahlecker seconded the motion. Motion passed and carried.

**PUBLIC AUDIENCE**

NONE

**OLD BUSINESS**

1. Della Calhoon was present to discuss the Northeastern Colorado Hazard Mitigation Plan with the council. Calhoon explained changes would have to be made to the original plan which was presented three years ago. Since that time some things had changed but not updated in the Hazard Plan. Calhoon discussed the need for the plan in case of disaster FEMA could come in with help and the possibility of recouping funds spent. Calhoon informed the council a meeting would be held Wednesday September 23<sup>rd</sup> at 7 PM and the council would be receiving an invitation to attend. TOF RES-99 will be voted on at the October meeting to adopt the Northeastern Colorado Hazard Mitigation Plan.
2. Crisp reported he had written a proposal letter to Kyle Railroad regarding a one time fee of \$3,000.00 rather than a yearly fee to allow the water line to be placed on Kyle R/R property. At this time no response from Kyle has been received
3. King presented TOF RES-98 Establishing TOF Water Enterprise account. After discussion Trustee Stahlecker made the motion to adopt TOF RES-98 Establishing TOF Water Enterprise Account. Trustee Kinkel seconded the motion. Motion passed and carried.
4. King presented TOF RES-WE #1 allowing the Town of Flagler to accept the Principal Forgiveness Loan from the CWRPSA for Design and Engineering on the water project. After discussion Trustee Kinkel made the motion to adopt TOF RES-WE #1 allowing the Town of Flagler to accept the Principal Forgiveness Loan from the CWRPSA for Design and Engineering on the water project. Trustee Deatrich seconded the motion. Motion passed and carried.

**NEW BUSINESS**

1. Trustee Stahlecker made the motion to appoint Clerk King as election official for the April 2016 election. Trustee Deatrich seconded the motion. Motion passed and carried.
2. King presented a liquor license renewal application from Loaf N Jug #66. After discussion Trustee Moore made the motion to approve the liquor license renewal from Loaf N Jug #66. Trustee Stahlecker seconded the motion. Motion passed and carried.
3. King explained the current website could no longer be maintained because of the program it was created with. It would have to be redesigned or hosted by a different company. King suggested using Advantage Computer which is the current software company used by the town. After discussion Trustee Kinkel approve the bid by Advantage Computer of \$1815.00 to redesign, train and host the town's website. Trustee Deatrich seconded the motion. Motion passed and carried.
4. King reported Ronnie Green had resigned as Vice President of The Housing Authority of the Town of Flagler as of September 14, 2015. King explained at the annual meeting of The Housing Authority of the Town of Flagler the board had voted to replace Green with Harold Miller who was willing to serve on the board. Trustee Kinkel made the motion to approve Harold Miller to replace Ronnie Green on the board for The Housing Authority of the Town of Flagler. Trustee Stahlecker seconded the motion. Motion passed and carried.

**REPORTS**

**MANAGER REPORT**

1. Town Manager Justin Crisp a new door had been ordered for the rear entrance of the Flagler Medical Building. Flagler Community Development had donated \$1250.00 and the remained was applied for by Crisp from Crystal Springs Foundation.
2. Crisp discussed the need to hire a second person to help haul trash and allow more time to help



with street maintenance and other duties. After discussion it was the trustees agreement to advertise for a full time maintenance person.

3. Crisp discussed leasing dumpster to out of town customers. After discussion Trustee Kinkel made the motion to lease dumpsters to out of town customers as follows: 2 yard \$12.00 per month, 3 yard \$15.00 per month and 4 Yard \$20.00 per month in addition to the normal monthly fee to dump the trash. Trustee Stahlecker seconded the motion. Motion passed and carried.
4. Crisp reported he and Jeffrey had picked up a mattress behind the Congregational Church which was covered in bed bugs. Crisp stated he had approved reimbursing Jeffrey for purchase of clothes to replace the ones he was wearing at the time. The council agreed to pay the expense.

#### TOWN CLERK

1. King reported the executed contract with DOLA for the building grant had been received.
2. King reported conversion on the software was going well.

#### TRASH DEPARTMENT

Covered earlier in the meeting

#### STREET DEPARTMENT

1. Crisp reported pothole repair and patching was continuing.

#### WATER

1. Crisp reported there would be a water sanitary survey by the Colorado Department of Health later this week.
2. King was directed to place an ad for employment in the newspaper.

#### WASTEWATER DEPARTMENT REPORT

NONE

#### PARKS AND RECREATION REPORT

NONE

#### FINANCIAL REPORT

After reviewing the financial report, Trustee Chuck Kinkel made the motion to accept the financial report as presented. Trustee Ivan Stahlecker seconded the motion. Motion passed and carried.

#### APPROVAL OF BILLS & CODING

After discussion, Trustee Tandi Moore moved to approve the bills and debit card purchases as listed. Trustee Chuck Kinkel seconded this motion. Motion passed and carried.

At 8:09 PM Mayor Bredehoff declared the meeting adjourned.

Meeting adjourned at 8:09 PM



<u><i>Ron E Bredehoff</i></u>	MAYOR
<u><i>Chris King</i></u>	CLERK
<u><i>October 12, 2015</i></u>	DATE APPROVED



Town of Flagler	Check
CHLOE ALLISON	481.00
CHRISTINE HEGER	189.62
SAMI JONES	32.37
MEGAN MOORE	499.50
KATIE OESTMAN	32.37
AESCHLIMAN CONST	630.00
ASSURANT EMPLOYEE BENEFITS	394.02
Colorado Dept Public Health	920.00
Stop & Shop Supermarket	147.00
Colorado Dept Public Health	20.25
Doris King	89.04
Evoqua Water Technologies LLC	11,192.00
JOHN DEERE FINANCIAL	406.32
Flagler Aerial Spraying, Inc.	171.50
Flagler Coop	1,931.44
Green Horizons	60.00
In Compliance Products	50.00
Dana Kepner	1,438.53
Loaf N Jug	2.41
Stone Communications LLC	13.39
MARTIN MARIETTA MATERIALS	350.25
Milesaver/Flagler News	403.94
Rocky Mountain HMO	2,864.77
Smith Service	80.00
Sunrise Environmental Sc.	217.21
WITT BOYS FLAGLER	588.03
U.S. Post Office	196.00
BLACK HILLS ENERGY	60.18
Colorado Dept of Local Affairs	29,263.97
COLORADO ANALYTICAL LAB	433.00
Double S Towing	15.62
David Werking & Associates	52.32
ECCOG	100.00
Eastern Slope Telephone	459.93
Flagler Aerial Spraying, Inc.	81.93
Green Horizons	193.00
ADVANTAGE COMPUTER	1,815.00
J&S CONTRACTOR'S SUPPLY CO	424.72
KC Electric	4,193.21
Dana Kepner	184.70
Stan Kimble, PC	225.81
MATHESON TRI-GAS	52.43
Oasis Service	103.52
PINNACOL ASSURANCE	770.00
PLAINS TRUCK & TRAILER	16,905.84
Preventive Family Dental P.C.	461.00
QUILL CORPORATION	262.04
R&L Electric	226.27
Rocky Mountain HMO	2,864.77
Shidler Electric	173.94
Steel Corner	634.23



Stratton Equity	38.08
VIAERO	534.95
JEFFREY JACKSON	39.90
Payroll	20,605.37
Reprot Total	104,576.69