

Town of Flagler, Colorado
RECORD OF PROCEEDINGS
REGULAR SESSION

SEPTEMBER 12, 2016

The Board of Trustees for the Town of Flagler, Colorado met Monday **SEPTEMBER 12, 2016** for the **REGULAR MEETING** at 6:00 p.m. The meeting was held in the Municipal Building at 311 Main, Flagler Colorado. Trustees Tandi Moore, Tami Witt, Chuck Kinkel, Daymond Deatrich, Ivan Stahlecker, were present. Trustee Harold Yutzy was absent. Employees present were Justin Crisp, and Doris King. At 6:00 pm Mayor Thomas Bredehoft called the meeting to order followed by the Pledge of Allegiance.

APPROVE MINUTES

Trustee Daymond Deatrich made the motion to approve the minutes from the August 08, 2016 regular meeting. Trustee Moore requested a spelling error be corrected. Trustee Chuck Kinkel seconded the motion with the spelling error corrected. Motion passed and carried.

PUBLIC AUDIENCE

Michael Mack
Terresa Bonasera

OLD BUSINESS

1. Town Manager Crisp reported that the Town of Flagler's Water Improvement Project is complete but the training for the fill station had not been done. Crisp reported CDPHE would do a final inspection on Tuesday Sept 13th.
Clerk King presented Resolution TOF-RES WE-4 for acceptance of water improvement project. After discussion Trustee Chuck Kinkel made the motion to adopt TOF-RES WE-4. Trustee Tandi Moore seconded the motion. Motion passed and carried
3. Michael Mack discussed his animal permit application with the council. King reported April 25th 2016 Bread of Life Ministries applied for an animal permit for 2 goats, 2 cows, 4 sheep and 20 chickens. The permit was denied May 9th 2016 by the town council. The council felt the number of animals was too much for the amount of land. Mack requested the council reconsider the permit application for the 20 chickens only. After discussion Trustee Chuck Kinkel made the motion to approve the animal permit application for Bread of Life Ministries for 20 chickens. Trustee Tandi Moore seconded the motion. Motion passed and carried.

NEW BUSINESS

1. Della Calhoon was unable to attend.
2. King reported after numerous request the residents at 306 Julian had made no attempt to license their dogs or permit chickens. King and Crisp asked the council for further direction on the situation. After discussion the council agreed the next step was to issue fines and set a court date.
3. The draft budget for 2017 was discussed.

REPORTS

MANAGER REPORT

1. Town Manager Crisp reported he had to get training hours to maintain his water certification. The council agreed to allow Crisp the training hours for training.
2. Crisp discussed installing monitoring software on the trash trucks. The cost of the software is \$50.00 per month per truck. This software would monitor maintenance problems, speed and idle time. Crisp stated he felt it could be a safety net if a driver was injured with no one around. Crisp is to obtain further information.
3. After discussion Trustee Ivan Stahlecker moved to hire J. Ryan Ashlock for the maintenance position. Trustee Tami Witt seconded the motion. Motion passed and carried.
4. Crisp reported the speed bumps on Julian would be installed Tuesday Sept 14th.

CLERK REPORT

1. King reported she had gotten bids on replacing the back doors of the Hospital Building and would be having that work done soon.
2. King reported some of the sewer pipe needed to be replaced due to deterioration of the pipe and two water leaks had been found in the basement. The council asked Justin Crisp to make those repairs.
3. Discussion was held regarding new flooring needed after the foundation stabilization project was completed. King will bring bids to the council.
4. King reported she plans to apply for grants to restore the front porch, stucco and install new windows at the Hospital Building for the next phase.

TRASH DEPARTMENT

NONE

STREET DEPARTMENT

Crisp reported pothole repair and patching was continuing and paving should be done by McCormick Excavation and Paving late September.

WATER

1. Crisp reported gravel was needed for the access road to the wells.

WASTEWATER DEPARTMENT REPORT

1. Crisp asked the council if they wanted him to sell the old wastewater aerators on the Colorado Rural Water Association classified link. Consensus was to sell them if possible.
2. Crisp reported a water flow problem at the Golf Course was corrected.
3. Crisp reported the Colorado State lab no longer provided adequate testing for the wastewater dept. Therefore Jaques had switched labs for the testing.
4. Crisp reported debris had plugged an aerator on cell 1, a screen was installed to prevent further problems once the aerator was cleared.
5. Crisp reported the wastewater plant was in compliance at this time.

PARKS AND RECREATION REPORT

1. Discussion was held regarding paying David King for finishing up last years recreation program and installing the batting cage. Trustee Chuck Kinkel made the motion to pay David King \$1,200.00 for his work. Trustee Tandi Moore seconded the motion. Motion passed and carried.
2. Trustee Ivan Stahlecker reported two Russian Olive trees on the north end of Lavington Park were falling and needed to be removed. Stahlecker also stated the Locust on the southwest corner had a low hanging limb across the sidewalk.

FINANCIAL REPORT

1. After reviewing the financial report Trustee Tandi Moore moved to accept the financial report as presented. Trustee Chuck Kinkel seconded the motion. Motion passed and carried.

APPROVAL OF BILLS Trustee Ivan Stahlecker moved to approve the bills and debit card purchases as listed. Trustee Tandi Moore seconded the motion. Motion passed and carried.

At 7:03 PM Mayor Bredehoft declared the meeting adjourned.

Meeting adjourned at 7:22 PM



<u>Roman E. Bredehoft</u>	MAYOR
<u>Chris King</u>	CLERK
<u>October 10, 2016</u>	DATE APPROVED

Town of Flagler
Payroll Check Register

-----Check-----		Employee / Payee			Check
Number	Date	Code	Name	Department	Amount
	08/05/16	JACJEF	JEFFREY JACKSON	DFLT	352.13
	08/05/16	JACJEF	JEFFREY JACKSON	DFLT	352.13-
	08/05/16	STEGAR	GARRETT STEGNER	DFLT	923.32-
	08/05/16	STEGAR	GARRETT STEGNER	DFLT	923.32
13045	08/26/16	CRIJUS	Justin Crisp	DFLT	1,625.56-
13045	08/26/16	CRIJUS	Justin Crisp	DFLT	1,625.56
13046	08/26/16	JOHTIM	TIMOTHY JOHNSON	DFLT	995.06
13046	08/26/16	JOHTIM	TIMOTHY JOHNSON	DFLT	995.06-
13047	08/26/16	KINDOR	Doris King	DFLT	1,014.63
13047	08/26/16	KINDOR	Doris King	DFLT	1,014.63-
13048	08/26/16	THOMEL	Melissa J. Thompson	DFLT	736.95
13048	08/26/16	THOMEL	Melissa J. Thompson	DFLT	736.95-
13049	08/26/16	TJAQUE	Terry Jaques	DFLT	1,081.09-
13049	08/26/16	TJAQUE	Terry Jaques	DFLT	1,081.09
13050	08/26/16	IWO	FAMILY SUPPORT REGISTRY		145.00
13051	08/26/16	CRIJUS	Justin Crisp	DFLT	1,625.56
13051	08/26/16	CRIJUS	Justin Crisp	DFLT	1,625.56-
13052	08/26/16	JOHTIM	TIMOTHY JOHNSON	DFLT	995.06-
13052	08/26/16	JOHTIM	TIMOTHY JOHNSON	DFLT	995.06
13053	08/26/16	KINDOR	Doris King	DFLT	1,014.63-
13053	08/26/16	KINDOR	Doris King	DFLT	1,014.63
13054	08/26/16	THOMEL	Melissa J. Thompson	DFLT	736.95-
13054	08/26/16	THOMEL	Melissa J. Thompson	DFLT	736.95
13055	08/26/16	TJAQUE	Terry Jaques	DFLT	1,081.09
13055	08/26/16	TJAQUE	Terry Jaques	DFLT	1,081.09-
13056	08/26/16	CRIJUS	Justin Crisp	DFLT	1,625.56
13057	08/26/16	JOHTIM	TIMOTHY JOHNSON	DFLT	995.06
13058	08/26/16	KINDOR	Doris King	DFLT	1,014.63
13059	08/26/16	THOMEL	Melissa J. Thompson	DFLT	736.95
13060	08/26/16	TJAQUE	Terry Jaques	DFLT	1,081.09
13063	08/30/16	MOOTED	Theodore L. Moore	DFLT	318.61
15380	08/05/16	JACJEF	JEFFREY JACKSON	DFLT	352.13
15381	08/05/16	STEGAR	GARRETT STEGNER	DFLT	923.32
15383	08/11/16	CRIJUS	Justin Crisp	DFLT	1,625.56
15384	08/11/16	JOHTIM	TIMOTHY JOHNSON	DFLT	813.39
15385	08/11/16	KINDOR	Doris King	DFLT	1,014.63
15386	08/11/16	IWO	FAMILY SUPPORT REGISTRY		145.00
15387	08/15/16	ALLCHL	CHLOE ALLISON	DFLT	177.88
15388	08/15/16	CRICAI	CAITLYN CRISP	DFLT	251.30
15389	08/15/16	HEGCHR	CHRISTINE HEGER	DFLT	80.80
15390	08/15/16	LANKAY	KAYLA LANGLEY	DFLT	30.71
15391	08/15/16	MCCSYL	SYLVIA MCCLEARY	DFLT	180.77
15392	08/15/16	MOOTED	Theodore L. Moore	DFLT	300.14
15393	08/15/16	POWKOR	KORENA POWELL	DFLT	121.91
15394	08/15/16	REECAI	CAITLIN REEVES	DFLT	83.11
15395	08/15/16	STEDEV	DEVEN STEGNER	DFLT	190.72
15399	08/15/16	THOMEL	Melissa J. Thompson	DFLT	639.98
81116	08/11/16	HPB PRL	High Plains Bank		3,942.46
81916	08/19/16	PRIN	Principal Mutual Funds		1,597.76

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Town of Flagler
Payroll Check Register

-----Check-----		Employee / Payee				Check
Number	Date	Code	Name	Department		Amount
*** Report Options ***					Company Total	18,388.47

Check Date: 8/5/2016 to 8/30/2016
Department: All
Include Liability Checks: Yes
Liability Check Date Range: 8/1/2016 To 8/31/2016
Check Numbers: All
*** End of Report ***

Town of Flagler	Check
AS&G ASPHALT PAVING	\$1,655.00
COLORADO ANALYTICAL LAB	\$130.00
A FINE DESIGN	\$143.00
Dana Kepner	\$2,335.87
ASSURANT EMPLOYEE BENEFITS	\$411.90
QUILL CORPORATION	\$277.62
Colorado Dept Public Health	\$220.00
ROCKY MOUNTAIN RADIOGRAPHI	\$965.00
Colorado Dept of Local Affairs	\$29,263.97
Rocky Mountain HMO	\$2,751.20
Doris King	\$11.96
Stratton Equity	\$208.40
ECCOG	\$100.00
Eastern Slope Telephone	\$421.00
JOHN DEERE FINANCIAL	\$18.24
BETTE WILSON	\$1,050.00
Flagler Coop	\$2,799.49
GMS	\$8,887.90
J&S CONSTRUCTION	\$307.50
BRNON D JOHNSON DDS	\$1,718.00
Loaf N Jug	\$249.31
LUKE STRODE	\$1,100.00
Mikes Windshield Repair	\$271.00
Milesaver/Flagler News	\$61.15
U.S. Post Office	\$139.06
QUILL CORPORATION	\$128.95
AFCSD#20	\$153.91
Shidler Electric	\$171.74
ASSURANT EMPLOYEE BENEFITS	\$132.11
HORD/COPLAN/MACHT	\$4,264.00
BLACK HILLS ENERGY	\$65.61
COLORADO ANALYTICAL LAB	\$73.00
Steel Corner	\$807.52
Double S Towing	\$106.73
TENNANT SALES & SERVICE	\$149.27
ECCOG	\$100.00
Utility Notification Center	\$50.00
Eastern Slope Telephone	\$493.09
WITT BOYS FLAGLER	\$241.64
Green Horizons	\$1,025.92
Smith Service	\$3,242.00
JOHN DEERE FINANCIAL	\$46.35
Stop & Shop Supermarket	\$63.50
J&S CONTRACTOR'S SUPPLY CO	\$3,890.86
U.S. Post Office	\$196.56
KC Electric	\$4,931.05
BLACK HILLS ENERGY	\$35.01
Landfill, Kit Carson County	\$2,689.26
Colorado State Treasurer	\$2.73
Dana Kepner	\$308.20
VISION SERVICE PLAN	\$62.50

LAW ENFORCEMENT SYSTEMS IN	\$81.53
KC Electric	\$4,065.80
Loaf N Jug	\$8.89
Landfill, Kit Carson County	\$2,029.19
MARTIN MARIETTA MATERIALS	\$1,195.10
LINCOLN COMMUNITY HOSPITAL	\$100.00
MATHESON TRI-GAS	\$58.64
MATHESON TRI-GAS	\$43.52
McNeilus Truck	\$238.48
PINNACOL ASSURANCE	\$632.00
Milesaver/Flagler News	\$61.51
Smith Service	\$5,093.25
TOXMED SERVICES	\$60.00
Snap On Tools	\$125.00
Steel Corner	\$107.95
MARTIN MARIETTA MATERIALS	\$40,741.20
Stop & Shop Supermarket	\$797.38
Stratton Equity	\$8.44
Sunrise Environmental Sc.	\$298.42
VIAERO	\$200.56
VISION SERVICE PLAN	\$96.64
FRONT RANGE WINWATER WORK	\$208.56
WITT BOYS FLAGLER	\$2,436.27
Flagler Coop	\$1,594.94
Payroll Total	\$14,889.36
Report Total	\$154,100.71