

Town of Flagler, Colorado
RECORD OF PROCEEDINGS
REGULAR SESSION

June 13, 2016

The Board of Trustees for the Town of Flagler, Colorado met Monday June 11, 2016 for the REGULAR MEETING at 6:00 p.m. The meeting was held in the Municipal Building at 311 Main, Flagler Colorado. Trustee Ivan Stahlecker, Tandi Moore, Chuck Kinkel, Harold Yutzy, Tami Witt and Daymond Deatrich were present. Rodney Lang from GMS was also present. Employees present were Justin Crisp and Doris King. At 6:00pm Mayor Thomas Bredehoft called the meeting to order followed by the Pledge of Allegiance.

APPROVE MINUTES

Trustee Daymond Deatrich made the motion to approve the minutes from the May 09, 2016 regular meeting. Trustee Tami Witt seconded the motion. Motion passed and carried.

PUBLIC AUDIENCE

Ed Rarick

NEW BUSINESS

1. Mayor Bredehoft moved the first item of new business to the top of the agenda. Rai Hankiens, Eric Beavers and Bob Witkowski from Armstrong Steel Corporation were in attendance regarding the land offered by the town. Mr. Beavers explained his current operation has outgrown their current location. Discussion was held regarding the process of processing the steel for buildings. Beavers explained no water was used during the process or chemicals. The noise is confined to the shop where work is being done. Paint used by Armstrong is water based; no dust or pollutants are expelled by the plant. Beavers explained moving his key employees would be the biggest challenge. Beavers also expressed concern regarding the employee pool for the area. They had inspected the land before the meeting, and would require a small acreage for the new plant. The council expressed interest in the project. No action was taken at this time.
1. Mayor Bredehoft moved the report from Rodney Lang/GMS. Mr. Lang reported the Water Improvement Project was well within schedule. Lang reported most of the line work had been completed. He stated five taps and three tie ends needed to be completed behind the hotel. Paving is to be completed later Tuesday, for this round. Fifteen meter pits of the forty had been completed. Work will be done at each of the three new wells to complete them.

OLD BUSINESS

1. King presented the oral exit interview from the 2015 financial audit. King reported the draft audit would be ready soon and will be sent to the council for review.
2. Discussion was held regarding the financing of a new trash truck. Trustee Witt stated she had done some research and had some questions. Witt questioned why the International trash truck would not be reliable now that it had been extensively repaired. It was explained the compactor on the IH truck was larger and the engine was not large enough to operate without being pushed to maximum therefore overworking the engine. Witt also stated a new truck would have expenses the other two trucks do not and would have to be budgeted also. Witt stated this was a enterprise account and had to make a profit but during the past years it had shown a loss. After discussion Trustee Harold Yutzy made the motion to sell the International trash truck and purchase a new trash truck. Trustee Tandi Moore seconded the motion. Motion passed with Trustee Deatrich, Moore, Stahlecker and Yutzy voting yea. Trustee Kinkel and Witt voting nay.

NEW BUSINESS

NEW BUSINESS

1. King explained residents had requested the council consider installing speed bumps along Julian Avenue and High Street to slow the traffic speed down. Discussion was held whether the speed bumps would slow speeds down. Crisp stated it would make snow removal difficult during the winter months. After discussion Trustee Tandi Moore made the motion to install two speed bumps at Julian Ave & 3rd St and Julian Ave & 4th Street but not on High Street as it is commercial use. Trustee Stahlecker seconded the motion. Motion passed and carried.
2. King presented an invoice for sewer repair at 322 E 8TH Street. The repair was because of tree roots in the line. The property owner request the council consider paying part of the cost. After discussion the item died for lack of a motion.

3. King presented a request for pay for GMS Inc for \$27,951.55 ,Habitat Construction for \$213,962.04 and Steel Corner for \$229.05. A draw from DWRF Loan/Loan Forgiveness and DOLA will be submitted in the amount of \$242,142.64. Trustee Chuck Kinkel made the motion to approve the pay request and draw amount. Trustee Ivan Stahlecker seconded the motion. Motion passed and carried.

REPORTS

MANAGER REPORT

1. Town Manager Justin Crisp reported the nitrate levels were now in the safe levels again. The drinking water is now safe for anyone. The nitrate levels will continue to be monitored as required by the State of Colorado.

TOWN CLERK

1. King reported the Community Wide Garage Sales had been planned for June 17 & 18th.
2. King reported summer reading had began and work was being done in the library to move books to allow for expansion.
3. King reported she had met with Robert Thompson from DOLA regarding the water improvement grant and the hospital building restoration grant.

TRASH DEPARTMENT

Taken Care of Earlier in the Meeting

STREET DEPARTMENT

1. Crisp reported patching would continue.

WATER

Taken Care of Earlier in the Meeting

WASTEWATER DEPARTMENT REPORT

NONE

PARKS AND RECREATION REPORT

FINANCIAL REPORT

After reviewing the financial report, Trustee Daymond Deatrich made the motion to accept the financial report as presented. Trustee Chuck Kinkel seconded the motion. Motion passed and carried.

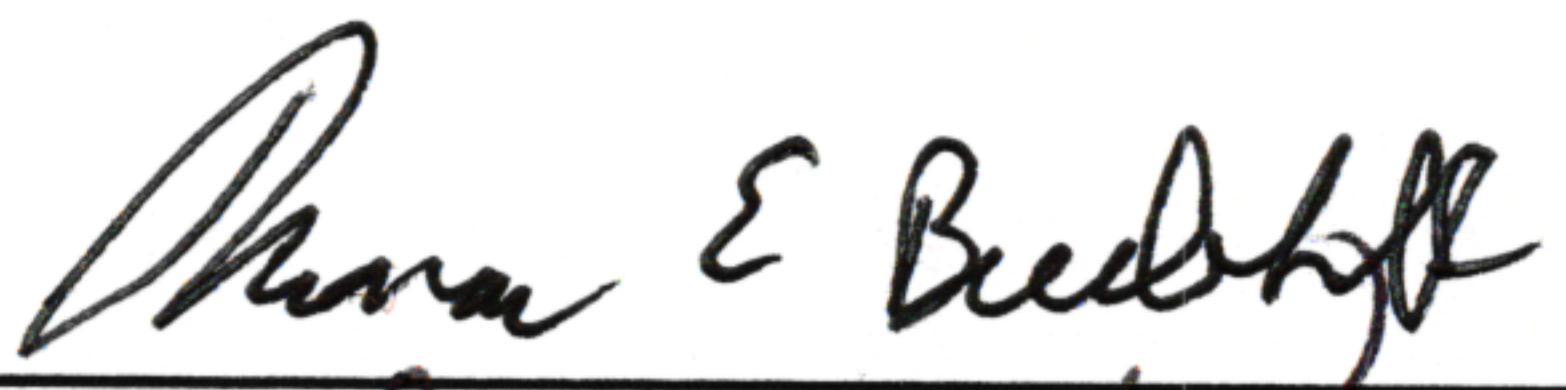
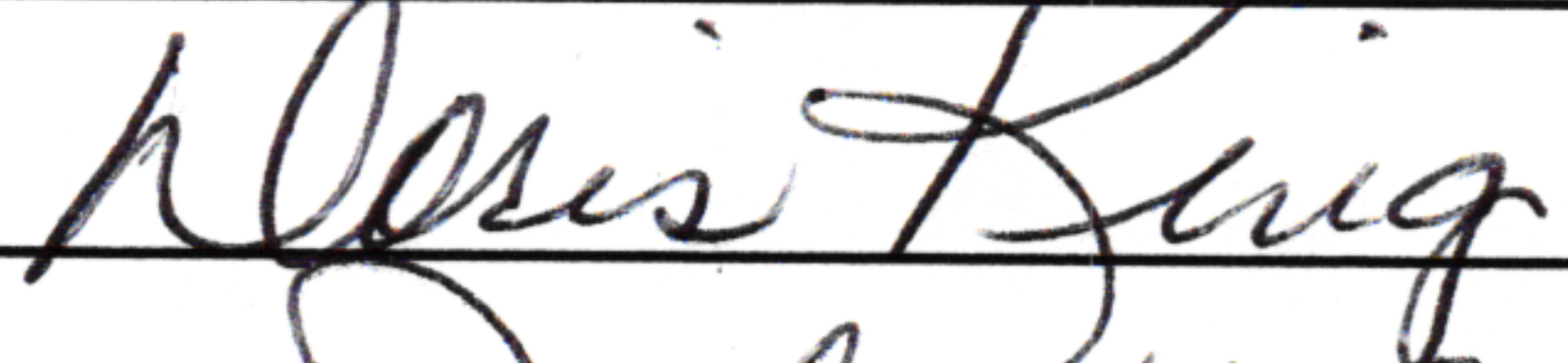
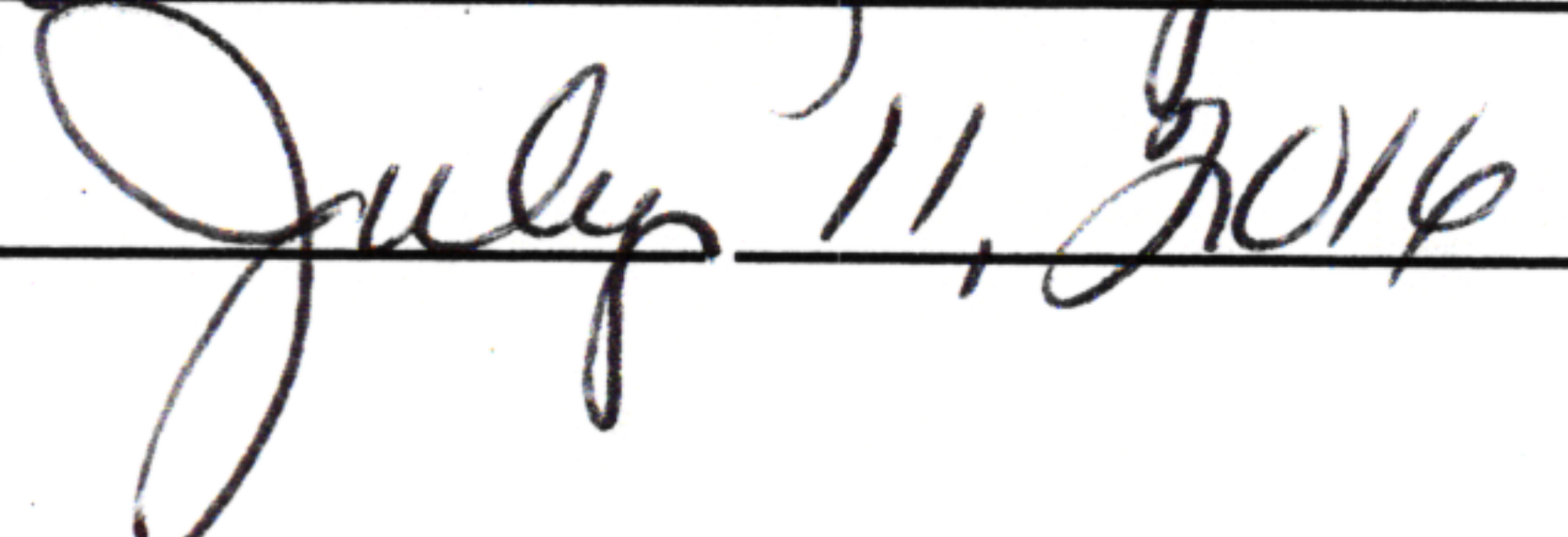
APPROVAL OF BILLS & CODING

After discussion, Trustee Tandi Moore moved to approve the bills and debit card purchases as listed. Trustee Tami Witt seconded this motion. Motion passed and carried.

At 7:57PM Trustee Chuck Kinkel made the motion to adjourn. Trustee Tami Witt seconded the motion. Motion passed and carried.

Meeting adjourned at 7:57 PM



| | |
|---|---------------|
|  | MAYOR |
|  | CLERK |
|  | DATE APPROVED |

4. King reported the \$3,500.00 grant from Colorado State Library for children books had been spent. The final report would be completed as required and ask for permission to apply later in the year for the next grant cycle. The consensus of the council was to apply in the next cycle.
5. King reported she had a resident complain chickens were moved in where a permit had been denied. King also reported she had information regarding unpermitted chickens at 306 Julian. King asked what the proper steps were regarding unpermitted animals. The council requested Justin Crisp to discuss the animals with the owners and explain the animal permit application process.
King requested the council to review Melissa Thompson's wage. Thompson has decided not to move and King felt she deserved a wage increase. After discussion Trustee Tami Witt made the motion to increase Thompson's hourly wage to \$10.50. Trustee Daymond Deatrich seconded the motion. Motion passed and carried.

TRASH DEPARTMENT

1. Crisp reported the new truck had been ordered and requested approval to purchase a used grill to be installed on the International truck to make it more appealing to buyers. Trustee Ivan Stahlecker made to motion to approve purchase of a used grill at a maximum cost of \$1,000.00. Trustee Tandi Moore seconded the motion. Motion passed and carried.

STREET DEPARTMENT

1. Crisp reported intersections were being cleaned up by minimizing street signs, extra poles and repainting the current poles.
2. Discussion was held on the speed bumps to be installed along Julian. Crisp reported it may be possible to use a traffic camera and Kit Carson County Sherriff's Office could write tickets from that camera. Further information will be presented later.
3. Crisp reported Main Ave would be repaired in August.

WATER

1. Crisp reported the fire hydrant had be installed at Road V & Julian.
2. Crisp reported a water fill tower would be built and installed at the fill station.
3. Crisp reported the valves on the three new wells needed serviced.
4. Crisp reported the pipe from the pitless adapter to the well house at the Otteman Well had failed and required repair.
5. Crisp reported the State of Colorado Department of Health now required monthly nitrate test to be completed rather than quarterly
6. Crisp reported the Consumer Confidence Report was complete and would be published in the Flagler News.

WASTEWATER DEPARTMENT REPORT

NONE

PARKS AND RECREATION REPORT

1. Trustee Moore reported baseball was over and she would be working on a weekend softball tournament to complete the season.
2. Trustee Kinkel reported the swim team was done for the season as well.

APPROVAL OF BILLS & CODING

After discussion, Trustee Chuck Kinkel moved to approve the bills and debit card purchases as listed. Trustee Ivan Stahlecker seconded this motion. Motion passed and carried.

At 6:57PM Mayor Bredehoff declared the meeting adjourned



Ron E Bredehoff MAYOR

Chris King CLERK

August 8, 2016 DATE APPROVED

Town of Flagler
Payroll Check Register

| -----Check----- | | Employee / Payee | | | Check |
|-----------------|----------|------------------|-------------------------|---------------|-----------|
| Number | Date | Code | Name | Department | Amount |
| 15182 | 05/06/16 | CRIJUS | Justin Crisp | DFLT | 1,625.56 |
| 15196 | 05/12/16 | JACJEF | JEFFREY JACKSON | DFLT | 889.46 |
| 15197 | 05/12/16 | JOHTIM | TIMOTHY JOHNSON | DFLT | 517.74 |
| 15198 | 05/12/16 | IWO | FAMILY SUPPORT REGISTRY | | 145.00 |
| 15199 | 05/17/16 | KINDOR | Doris King | DFLT | 1,014.63 |
| 15201 | 05/15/16 | THOMEL | Melissa J. Thompson | DFLT | 513.23 |
| 15201 | 05/20/16 | THOMEL | Melissa J. Thompson | DFLT | 540.25 |
| 15202 | 05/23/16 | CRIJUS | Justin Crisp | DFLT | 1,625.56 |
| 15203 | 05/27/16 | JACJEF | JEFFREY JACKSON | DFLT | 1,100.97 |
| 15204 | 05/27/16 | JOHTIM | TIMOTHY JOHNSON | DFLT | 666.85 |
| 15205 | 05/27/16 | KINDOR | Doris King | DFLT | 1,014.63 |
| 15206 | 05/27/16 | STEGAR | GARRETT STEGNER | DFLT | 319.98 |
| 15207 | 05/27/16 | IWO | FAMILY SUPPORT REGISTRY | | 145.00 |
| 15208 | 05/27/16 | TJAQUE | Terry Jaques | DFLT | 1,081.09 |
| 51216 | 05/12/16 | HPB PRL | High Plains Bank | | 3,140.99 |
| | | | | Company Total | 14,340.94 |

*** Report Options ***

Check Date: 5/6/2016 to 5/27/2016
Department: All
Include Liability Checks: Yes
Liability Check Date Range: 5/1/2016 To 5/31/2016
Check Numbers: All
*** End of Report ***

6-16

6-14

| Town of Flagler | Check |
|-------------------------------|--------------|
| BILL CHRISTIE | \$1,580.00 |
| RON CORNELIUS | \$200.00 |
| JUSTIN CRISP | \$140.40 |
| BARBARA GRASSER | \$174.65 |
| AESCHLIMAN CONST | \$1,050.00 |
| BARBARA GRASSER | \$99.80 |
| AFCSD#20 | \$162.65 |
| ASSURANT EMPLOYEE BENEFITS | \$156.13 |
| BLACK HILLS ENERGY | \$113.56 |
| Colorado Dept Public Health | \$216.75 |
| COLORADO ANALYTICAL LAB | \$657.00 |
| COLORADOLAND TIRE | \$348.07 |
| CREATIVE PRODUCTS INC | \$92.44 |
| Double S Towing | \$1,170.39 |
| David Werking & Associates | \$52.32 |
| Eastern Slope Telephone | \$476.77 |
| JOHN DEERE FINANCIAL | \$210.81 |
| Flagler Aerial Spraying, Inc. | \$92.50 |
| Green Horizons | \$709.95 |
| HORD/COPLAN/MACHT | \$3,074.74 |
| KANSAS STATE BANK | \$2,826.26 |
| KC Electric | \$4,360.62 |
| Landfill, Kit Carson County | \$5,315.74 |
| Dana Kepner | \$2,399.10 |
| Kois Brothers Equipment | \$758.29 |
| LINCOLN COUNTY LANDFILL | \$260.00 |
| Loaf N Jug | \$131.59 |
| Stone Communications LLC | \$41.94 |
| MATHESON TRI-GAS | \$55.37 |
| Milesaver/Flagler News | \$29.42 |
| PINNACOL ASSURANCE | \$791.00 |
| QUILL CORPORATION | \$148.81 |
| Rocky Mountain HMO | \$3,076.81 |
| Invensys Metering Sys | \$1,665.98 |
| Stop & Shop Supermarket | \$219.54 |
| Stratton Equity | \$130.07 |
| TD UNDERGROUND LLC | \$592.50 |
| Utility Notification Center | \$150.00 |
| VIAERO | \$475.62 |
| Flagler Coop | \$2,668.45 |
| Dana Kepner | \$187.21 |
| WITT BOYS FLAGLER | \$2,848.38 |
| HABITAT CONSTRUCTION LLC | \$160,867.83 |
| Payroll | \$14,340.94 |
| Report Total | \$215,120.40 |