

Town of Flagler, Colorado
RECORD OF PROCEEDINGS
REGULAR SESSION

January 13, 2020

The Board of Trustees for the Town of Flagler, Colorado met Monday January 13, 2020 for the REGULAR MEETING at 6:00 p.m. The meeting was held in the Municipal Building at 311 Main, Flagler Colorado. Trustees Marlys Kossman, Jeremy Isenbart, Tami Witt and Daymond Deatrich. Employees present were Justin Crisp and Doris King. At 6:00 pm Mayor Thomas Bredehoft called the meeting to order followed by the Pledge of Allegiance.

APPROVE MINUTES

Trustee Daymond Deatrich made the motion to approve the minutes from the December 19, 2019 Regular Meeting & Budget Hearing. Trustee Tami Witt seconded the motion. Motion passed and carried.

PUBLIC AUDIENCE

None

OLD BUSINESS

1. Erika Saffer gave an update on Lincoln Community Hospital; with the widespread flu activity state wide they are suggesting you continue to get the flu vaccine if you haven't yet. LCH now has Hematology & Oncology Physician (Dr. Rana) in the Specialty Clinic. Saffer also reported on campaign to establish a national suicide prevention 3-digit number. Saffer shared some employment opportunities within LCH and recent donations from Gift of Life Foundation to LCH. Erika left the meeting at 6:10 PM.

NEW BUSINESS

1. Vaquero Ventures had sent a draft ordinance preventing drilling for oil, gas and other minerals. It was the consensus of the council not to act on the ordinance at this time.
2. King reported Winfrey, County & Hays will no longer be conducting audits and will get information on other firms.

REPORTS

MANAGER REPORT

1. Town Manager Justin Crisp reported he, Tom Bredehoft, Chuck Kinkel and Dolle Barker went to Wiggins, Co on December 13th and met with Paul Larino Wiggins' Town manager. The purpose of the meeting was to discuss a development that they are doing called Kiowa Park. Hoping that we would be able to walk away with ideas on how we could possibly build off of what they have started. Their project is a three phase endeavor adding 350 new homes to their town. The meeting did shed some light as to what we need to do as a community to move forward with growth in Flagler. Since the meeting I have contacted UC Denver school of Architecture via e-mail and phone to see what it would take for UC Denver students to come out and do a study and draw up a projected plan for a subdivision on the quarter of land directly north of the school. For UC Denver to help us we will need to apply for an administration grant, Dolle Barker has an outlet for this grant.
2. Crisp reported the power outage experienced the weekend of December 28th was very taxing to the water system. There is a generator for the Weatherly Well however during the power surges the internal computer/power source located inside the well house was fried, so the well was unable to use the battery backup to communicate with the main computer at the town shop. This has since been repaired and Crisp found a way to bypass all of the technology and will be able to run this well by generator manually in case we ever have this issue again.
3. Crisp reported he had been asked to develop a grant application for main street businesses to apply for funding through High Plains Bank for painting.
4. Crisp reported Vaquero Ventures had stated March 09, 2020 would be the start date for Dollar General to begin building.
5. Crisp reports that he will be attending CRWA training during the 2nd week of February.

TOWN CLERK

TRASH DEPARTMENT

1. Crisp reported the kick bar on the back of the trash truck had busted and had to be repaired on New Year's Eve.

STREET DEPARTMENT

- 1. Crisp reported 10th Street was complete; a culvert will be installed for drainage.

WATER

WASTEWATER DEPARTMENT REPORT

None

PARKS AND RECREATION REPORT

FINANCIAL REPORT

After reviewing the financial report, Trustee Tami Witt made the motion to accept the financial report as presented. Trustee Marlys Kossman seconded the motion. Motion passed and carried.

APPROVAL OF BILLS & CODING

After discussion, Trustee Tami Witt moved to approve the bills and debit card purchases as listed. Trustee Daymond Deatrich seconded this motion. Motion passed and carried.

At 6:24 PM Mayor Bredehoft declared the meeting adjourned.

Meeting adjourned at 6:24 PM

{seal}

MAYOR

CLERK

DATE APPROVED

February 10, 2020

The Board of Trustees for the Town of Flagler, Colorado met Monday February 10, 2020 for the REGULAR MEETING at 6:00 p.m. The meeting was held in the Municipal Building at 311 Main, Flagler Colorado. Trustees Jared Allacher, Tami Witt and Daymond Deatrich were present. Employees present were Jennifer Oliver and Doris King. At 6:00 pm Mayor Thomas Bredehoft called the meeting to order followed by the Pledge of Allegiance.

Marlys Kossman arrived at 6:13 PM

Tandi Moore arrived at 6:21 PM

PUBLIC AUDIENCE

Sherry Peterson

Clare Loughrey

Colleen Curtin

William Curtin

OLD BUSINESS

1. Erika Saffer gave an update on Lincoln Community Hospital; discussing the seriousness of the flu virus and Coronavirus. Health officials are still suggesting getting the flu vaccine. Saffer discussed Dr. Ord and Dr. Viswanathan both Cardiologist and members of the Specialty Clinic team in Hugo. Saffer reported that Peak Health Alliance was trying to address the high costs of health insurance on the Eastern Plains. Saffer explained Emergency Staffing Solution would be providing care for both the Emergency Department and inpatient services beginning February 1, 2020. Erika left the meeting at 6:09 PM.

REPORTS

MANAGER REPORT

1. Town Manager Justin Crisp reported sewer rates need to be discussed. Trustee Tami Witt made the motion to table this for the March 2020 meeting. Trustee Jared Allacher seconded the motion. Motion passed and carried.
2. Crisp reported a new garage door had to be put in the north side of the shop. The old door had worn out and some of the panels were buckling.
3. Crisp reported the current handheld for reading meters would not longer be made or supported by Sensus after 2020, parts would not be available after 2020, Dana Kepner will have a few batteries available. There is trade in value on the current handheld Crisp suggest budgeting \$10,000.00 in the 2021 Budget for upgrade to reading system.

TOWN CLERK

1. King reported the election had been officially cancelled since the number of petitions turned in were only adequate to fill the open positions of three council members and mayor. Therefore Tami Witt, Clare Loughrey and Chuck Kinkel are deemed elected.
2. King reported her and Jennifer Oliver will be election judges for Arriba, Co on April 7th.
3. King reported she needed off on February 14th.
4. King reported she had advertised for Recreation Director.
5. King reported Tammy Goodwin had resigned as cleaning person. After discussion Trustee Marlys Kossman made the motion to hire Elayna MacMasters at a rate of \$12.50 per hour on a trial basis. Trustee Tami Witt seconded the motion. Motion passed and carried.
6. King reported the State Historical Fund Grant Application was not funded this round. King will reapply before April 1st.
7. King reported the front porch work would be completed by Michael Greer.

TRASH DEPARTMENT

1. Crisp reported a tire had to be repaired in Burlington on 2/4/2020.

STREET DEPARTMENT

1. Crisp reported he was working with Casey Pace to plan for the spring street repairs.
2. Crisp reported plans to overlay 3rd Street from Main Street to Julian Ave, extensive rehab on Quandary Ave East to Ruffner.

WATER

1. Bill Price has questioned Justin on the possibility of selling him water. He has proposed that he will run the water line from town to his house at his own expense. We would install a meter in the right of way on

county road 5 by Agtec (with county permission) and everything after the meter will be his responsibility. (Install, maintenance etcetera) I initially told him that we would NOT be able to do it as the council has determined in the past that no new water taps will be sold outside of the city limits; however he began to explain that his well has dried up and he has made every attempt to drill a new well but cannot find water. The only reason that I am presenting this to you is because he has no way to supply water to himself.

SIDE NOTE 1: If we allow him to have water will this open the door for more people requesting water outside of the city limits. I have already denied Dean and Rhonda Richie at Marge Shiffrel's place. They do have a well and are not having to haul every gallon of water to their place.
If you as the council decide to sell water to Bill we would install a 1" tap and meter with a backflow device

that will be certified every year at his expense.
SIDE NOTE 2: It is about 2.46 miles to his place as the crow flies and 4.16 if he keeps his water line in the county right of way south on CR 5 then west on CR R.
After discussion Trustee Tandi Moore made the motion to table this until the March meeting. Trustee Jared Allacher seconded the motion. Motion passed and carried

WASTEWATER DEPARTMENT REPORT

None

PARKS AND RECREATION REPORT

NEW BUSINESS

- 1. 703 Pawnee was discussed. This property was ordered to be demolished by Judge Cure on July 24th , 2019. William & Colleen Curtin have paid the taxes for three years. King explained the court order does not go away. That the owners would have to go to Court and convince the Judge that he can do so and guarantee that it is done in a certain amount of time. Curtin's asked where this left them. King explained the house would be demolished.
- 2. King asked what amount would be spent on fireworks this year. It was the consensus of the council to spent \$3,500.00 as in the past few years.

APPROVE MINUTES

Trustee Daymond Deatrich made the motion to approve the minutes from the January 13, 2019 Regular Meeting. Trustee Tami Witt seconded the motion. Motion passed and carried.

FINANCIAL REPORT

After reviewing the financial report, Trustee Tami Witt made the motion to accept the financial report as presented. Trustee Jared Allacher seconded the motion. Motion passed and carried.

APPROVAL OF BILLS & CODING

After discussion, Trustee Marlys Kossman moved to approve the bills and debit card purchases as listed. Trustee Tami Witt seconded this motion. Motion passed and carried.

At 6:44 PM Mayor Bredehoft declared the meeting adjourned.

Meeting adjourned at 6:44 PM

{seal}

_____MAYOR

_____CLERK

_____DATE APPROVED

Town of Flagler, Colorado
RECORD OF PROCEEDINGS
REGULAR SESSION

March 09, 2020

The Board of Trustees for the Town of Flagler, Colorado met Monday March 09, 2020 for the REGULAR MEETING at 6:00 p.m. The meeting was held in the Municipal Building at 311 Main, Flagler Colorado. Trustees Tandi Moore, Marlys Kossman, Tami Witt and Daymond Deatrich were present. Employees present were Jennifer Oliver, Justin Crisp and Doris King. At 6:002 pm Mayor Thomas Bredehoft called the meeting to order followed by the Pledge of Allegiance.

PUBLIC AUDIENCE

Emery Jennings
Cody Heger
Brian Witt
Clare Loughrey

Clare Loughrey addressed the council regarding residents not cleaning up after their dogs while walking.

OLD BUSINESS

1. Erika Saffer gave an update on Lincoln Community Hospital; discussing the seriousness of the flu virus and Coronavirus. Health officials urging anyone who feels they may have the COVID-19 virus to call for screening and discouraged from going to the Clinic or Emergency Room. The general public has little to worry about concerning this illness. High R-risk population (those 70 and older and patients with preexisting conditions causing their immune system to already be compromised are a large part of the fatality statistics. Health officials suggest treating the symptoms with over the counter cold-like remedies, stay home and quarantine themselves from others if you contract COVID-19. Saffer discussed the Denim & Diamonds Gala planed for October 10, 2020.
2. Justin Crisp explained Bill Price had requested the Town consider piping water to his farm which would require 22,000 feet of pipeline. Price would cover the entire cost of the pipe and installation. After discussing the issue Trustee Tami Witt made the motion to allow Bill Price to install a pipeline for town water to be pumped to his house. Trustee Tandi Moore seconded the motion. Trustee Witt, Moore voted yeah. Trustee Kossman and Deatrich voted nay. Mayor Bredehoft voted nay breaking the tie, therefore the motion failed.
3. Commercial sewer rates at trailer parks were discussed. During peak times the water usage puts a larger demand on the sewer plant. The rates do not cover the demand. Trustee Daymond Deatrich made the motion to use a EQR (Equivalent Residential Unit) rate to adjust for the heavier use. The rate will be adjusted by the gallons of water usage. Trustee Tami Witt seconded the motion. Motion passed and carried
4. King reported she had spoken with a CPA firm in Rocky Ford for the upcoming financial audit. She expects a quote from the firm soon
5. King presented an animal permit application from Tori Crossland for 2 pigs and one for 8 goats at 809 Main Ave. After discussion Trustee Marlys Kossman made the motion to approve the animal permit application from Crossland for 2 pigs but not the 8 goats. Trustee Daymond Deatrich seconded the motion. Motion passed and carried.
6. King presented an animal permit renewal application from Brad Hill for 10 ducks. Trustee Tami Witt made the motion to approve Brad Hill's renewal application. Trustee Tandi Moore seconded the motion. Motion passed and carried.
7. King presented a liquor license renewal application from the American Legion post #81. Trustee Tami Witt moved to approve the liquor license renewal application from the American Legion. Trustee Tandi Moore seconded the motion. Motion passed and carried.
8. Council reviewed Jennifer Oliver's hourly wage. Trustee Tandi Moore made the motion to raise Oliver from \$12.50 to \$13.00 per hour. Trustee Tami Witt seconded the motion. Motion passed and carried.

REPORTS

MANAGER REPORT

1. Town Manager Justin Crisp reported Terry Fowler was scheduled for surgery March 13th and would require some time off.
2. Crisp reported he had attended Colorado Rural Water Conference and received needed credits for his water certificate.

TOWN CLERK

- 1. King reported Michael Greer was making progress on the porch rehabilitation.
- 2. King reported she would reapply later in March for a State Historical Fund and Department of Local Affairs grant for building rehabilitation.

TRASH DEPARTMENT

- 1. None

STREET DEPARTMENT

- 1. Crisp reported crack sealing would start this week.
- 2. Crisp reported he would like to attend the Colorado Municipal League Annual Conference in June 2020.

WATER

None

WASTEWATER DEPARTMENT REPORT

None

PARKS AND RECREATION REPORT

- 1. Trustee Moore reported Alex Lowther is interested in the Summer Recreation Director position again this year. He will be paid \$600.00 per month April through June.

FINANCIAL REPORT

After reviewing the financial report, Trustee Tami Witt made the motion to accept the financial report as presented. Trustee Daymond Deatrich seconded the motion. Motion passed and carried.

APPROVAL OF BILLS & CODING

After discussion, Trustee Tandi Moore moved to approve the bills and debit card purchases as listed. Trustee Marlys Kossman seconded this motion. Motion passed and carried.

At 7:28 PM Mayor Bredehoft declared the meeting adjourned.

Meeting adjourned at 7:28 PM

{seal}

MAYOR

CLERK

DATE APPROVED

Town of Flagler, Colorado
RECORD OF PROCEEDINGS
REGULAR SESSION

April 13, 2020

The Board of Trustees for the Town of Flagler, Colorado met Monday April 13, 2020 for the REGULAR MEETING at 6:00 p.m. The meeting was held via conference call due to the corona virus. On the call was Mayor Thomas E. Bredehoft, Trustee Tami Witt, Jeremy Isenbart, Tandi Moore, Marlys Kossman, Jared Allacher and Daymond Deatrich. Employees on the call were Jennifer Oliver, Justin Crisp and Doris King. At 6:16 PM Mayor Thomas Bredehoft called the meeting to order followed by the Pledge of Allegiance.

PUBLIC AUDIENCE

CJ Sirochman

OLD BUSINESS

1. A Coronavirus Update was email to each council member by Lincoln County Hospital. Information regarding the virus and statistics were included in the update.
2. The amended animal permit from Tori Crosland for five goats instead of eight was reviewed. Trustee Tandi Moore made the motion to approve the application for five goats. Trustee Marlys Kossman seconded the motion. Motion passed and carried.

FINANCIAL REPORT

After reviewing the financial report, Trustee Jared Allacher made the motion to accept the financial report as presented. Trustee Tandi Moore seconded the motion. Motion passed and carried.

APPROVAL OF BILLS & CODING

After discussion, Trustee Daymond Deatrich moved to approve the bills and debit card purchases as listed. Trustee Marlys Kossman seconded this motion. Motion passed and carried

Mayor Bredehoft thanked Tandi Moore and Jared Allacher for serving on the board.

Clerk King swore in Tami Witt, Clare Loughrey and Chuck Kinkel as trustees for four year terms and Thomas Bredehoft as mayor for a four year term.

Mayor Bredehoft assigned departments to each Trustee

Daymond Deatrich	Parks & Library
Jeremy Isenbart	Recreation
Marlys Kossman	Wastewater
Tami Witt	Streets
Clare Loughrey	Water
Chuck Kinkel	Garbage

NEW BUSINESS

1. An animal permit application for four (4) chickens was reviewed for Tyler McCaffrey. After review Trustee Daymond Deatrich made the motion to approve McCaffrey's application for (4) chickens. Trustee Chuck Kinkel seconded the motion. Motion passed and carried.
2. A Liquor License Renewal Application by the Flagler Golf Course was reviewed. Trustee Jeremy Isenbart made the motion to approve the renewal application by the Flagler Golf Course. Trustee Tami Witt seconded the motion. Motion passed and carried.
3. Mayor Bredehoft introduced TOF Resolution # 124 Declaration of Emergency because of COVID -19 virus. Trustee Marlys Kossman made the motion to adopt TOF #124. Trustee Tami Witt seconded the motion. Motion passed and carried.

MANAGER REPORT

1. Town Manager Justin Crisp reported Town employees were adhering to the social distancing rule.
2. Crisp reported asphalt work would begin in the next four weeks/
3. Crisp reported he had ordered hand sanitizer for the Arriba-Flagler School staff that would be delivering the meals.
4. Crisp reported the heater at the Flagler Medical Clinic had quit. But would be repaired Tuesday April 14th.
5. Crisp reported because of the virus he was unable to purchase chlorine for the wells locally and was going to Denver weekly to get chlorine. Once it was available locally he will purchase it here.

TOWN CLERK

1. King reported because of the virus shutting down some businesses she was unable to get bids for her grant application so she will have to wait and apply in the next round.

- 2. King reported she had purchased an enclosed trailer for the food bank.
- 3. King reported she had received additional donation of \$2000..00 for the food bank.
- 4. King reported Michael Greer was continuing work on the porch.
- 5. King reported she has taken the Town’s computers and printer to her home to work for there until the quarantine is over.

TRASH DEPARTMENT

- 1. Crisp reported dumpsters and casters had been ordered.

STREET DEPARTMENT

Covered earlier in meeting.

WATER

None

WASTEWATER DEPARTMENT REPORT

None

PARKS AND RECREATION REPORT

None

At 6:55 PM Mayor Bredehoft declared the meeting adjourned.

Meeting adjourned at 6:55 PM

{seal}

MAYOR

CLERK

DATE APPROVED

Town of Flagler, Colorado
RECORD OF PROCEEDINGS
REGULAR SESSION

May 11, 2020

The Board of Trustees for the Town of Flagler, Colorado met Monday May 11, 2020 for the REGULAR MEETING at 5:54 p.m. The meeting was held via conference call due to the corona virus. On the call were Mayor Thomas E. Bredehoft, Trustee Tami Witt, Jeremy Isenbart, Chuck Kinkel, Marlys Kossman, Clare Loughrey and Daymond Deatrich. Employees on the call were Jennifer Oliver, Justin Crisp and Doris King. At 6:16 PM Mayor Thomas Bredehoft called the meeting to order followed by the Pledge of Allegiance.

PUBLIC AUDIENCE

APPROVE MINUTES

Trustee Jeremy Isenbart made the motion to approve the minutes from the April 13, 2020 Regular Meeting. Trustee Marlys Kossman seconded the motion. Motion passed and carried.

OLD BUSINESS

None

NEW BUSINESS

1. An animal permit application for four (3) ducks was reviewed for Cliff Folds. After review Trustee Tami Witt made the motion to approve Fold's application for (3) chickens. Trustee Daymond Deatrich seconded the motion. Motion passed and carried.

MANAGER REPORT

1. Town Manager Justin Crisp reported the rest rooms at the park would remain closed at this time because of the Covid-19 Virus.
2. Town Manager Justin Crisp reported Terry Fowler would be undergoing another surgery next week

TOWN CLERK

1. King reported the American Legion was issued a check for \$10,000.00 from a Cooper Clark Grant..
2. King reported she had purchased additional food for the food bank with donations. King reported the community had been generous in donations to help the food bank.

TRASH DEPARTMENT

None

STREET DEPARTMENT

1. Crisp reported asphalt had been pushed to June

WATER

1. Crisp reported the nitrates had lowered in the Bredehoft Well and would be blended into the other well water.
2. Crisp reported three wells were offline with the SCADA system and would have to be repaired.

WASTEWATER DEPARTMENT REPORT

1. Crisp reported two new motors had been ordered for the wastewater system.
2. Crisp reported something had plugged a line at the wastewater system and had been cleared.

PARKS AND RECREATION REPORT

1. Discussion was held regarding summer recreation, pool and summer reading. After discussion Trustee Chuck Kinkel made the motion to cancel summer baseball, opening of the pool and summer reading for this summer unless something changes. Trustee Jeremy Isenbart second the motion. Motion passed and carried.

FINANCIAL REPORT

After reviewing the financial report, Trustee Marlys Kossman made the motion to accept the financial report as presented. Trustee Jeremy Isenbart seconded the motion. Motion passed and carried.

APPROVAL OF BILLS & CODING

After discussion, Trustee Tami Witt moved to approve the bills and debit card purchases as listed. Trustee Daymond Deatrich seconded this motion. Motion passed and carried

Trustee Kinkel questioned if a new auditing firm had been hired, King reported not as of this time. Kinkel requested this put on the next agenda.

At 6:41 PM Mayor Bredehoft declared the meeting adjourned.

Meeting adjourned at 6:41PM

{seal}

MAYOR

CLERK

DATE APPROVED

Town of Flagler, Colorado
RECORD OF PROCEEDINGS
REGULAR SESSION

June 08, 2020

The Board of Trustees for the Town of Flagler, Colorado met Monday June 08, 2020 for the REGULAR MEETING at 6:00 p.m. The meeting was held at Flagler Senior Center, 306 Main Ave, Flagler, Co. Trustees Clare Loughrey, Marlys Kossman, Tami Witt and Chuck Kinkel were present. Employees present were Jennifer Oliver, Justin Crisp and Doris King. At 6:00 PM Mayor Thomas Bredehoft called the meeting to order followed by the Pledge of Allegiance.

PUBLIC AUDIENCE

APPROVE MINUTES

Trustee Chuck Kinkle made the motion to approve the minutes from the April 13, 2020 Regular Meeting. Trustee Marlys Kossman seconded the motion. Motion passed and carried.

OLD BUSINESS

1. An update from Lincoln Community Hospital was reviewed by the board. This month's update covered data on Covid 19 as well as some information on information on staying safe during the virus outbreak.
2. Mayor Thomas Bredehoft made the statement that a contract with Green & Associates had been signed for the 2019 audit. This will be completed by September. Trustee Tami Witt made the motion to accept the agreement between Flagler and Green Associates for the 2019 audit. Trustee Clare Loughrey seconded the motion. Motion passed and carried. Trustee Kinkel asked if references had been checked, King stated they had not. Kinkel asked to have a copy of the information given by Green & Associates.

NEW BUSINESS

1. A Liquor License Renewal Application Renewal Application for Reliable Enterprise LLC was presented. After review Trustee Chuck Kinkle made the motion to approve Liquor License Renewal Application Renewal Application for Reliable Enterprise LLC.. Trustee Liquor Tami Witt seconded the motion. Motion passed and carried.
2. Discussion was held regarding moving the meeting time up to 7:00 PM for the summer months. Trustee Marlys Kossman made the motion to move the meeting time to 7:00 untill October 12th, 2020. Trustee Chuck Kinkle seconded the motion. Motion passed and carried.
3. Trustee Clare Loughrey reported she had complaints on dogs being shot in town. Loughrey questioned the laws on firing a firearm in town. Loughrey discussed owner's not picking up after their dogs when walking them.
4. Trustee Kinkel asked if the Community Wide Garage Sale was planned for this summer, King reported she had not because of social distancing. Kinkel asked if summer help was hired and Crisp reported he had hired Lane Roan full time and Cyril Rush part time for the summer. Kinkel asked if Jennifer Oliver was fulltime or part time. It was reported Oliver is full time. Kinkel asked if sales tax were down because of the Covid 19. It was reported that sales tax are actually over the budgeted amount so far this year. Kinkel asked if anyone was watching for funds available from the Covid 19 relief funds. King reported she was looking into available funds for Flagler.

MANAGER REPORT

1. Town Manager Justin Crisp reported a water line had failed along Ruffner and would be repaired later.
2. Town Manager Justin Crisp reported paving had been moved to June 22nd.
3. Pot hole patching would continue on Thursday.

TOWN CLERK

None

TRASH DEPARTMENT

1. Crisp reported the trash truck had caused property damage and One Beacon had been notified.

STREET DEPARTMENT

Taken care of earlier in meeting

WATER

- 1. Crisp reported the wells were being monitored closely watching the acre feet being pumped.

WASTEWATER DEPARTMENT REPORT

None

PARKS AND RECREATION REPORT

None

FINANCIAL REPORT

After reviewing the financial report, Trustee Tami Witt made the motion to accept the financial report as presented. Trustee Marlys Kossman seconded the motion. Motion passed and carried.

APPROVAL OF BILLS & CODING

After discussion, Trustee Tami Witt moved to approve the bills and debit card purchases as listed. Trustee Chuck Kinkel seconded this motion. Motion passed and carried

At 6:40 PM Mayor Bredehoft declared the meeting adjourned.

Meeting adjourned at 6:40PM

{seal}

MAYOR

CLERK

DATE APPROVED

Town of Flagler, Colorado

RECORD OF PROCEEDINGS
SPECIAL SESSION

July 06, 2020

The Board of Trustees for the Town of Flagler, Colorado met Monday July 06, 2020 for the SPECIAL MEETING at 7:00 a.m. The meeting was held in the Municipal Building at 311 Main, Flagler Colorado. Trustees Clare Loughrey, Marlys Kossman, Daymond Deatrich and Chuck Kinkel were present. Employees present were Justin Crisp and Doris King. At 7:12 AM Mayor Thomas Bredehoft called the meeting to order followed by the Pledge of Allegiance.

PUBLIC AUDIENCE

NEW BUSINESS

1. Intergovernmental Agreement with Kit Carson County regarding Disbursement of Coronavirus Aid, Relief and Economic Security Act Funds.

King reported she had attended a KCC Commissioners' Meeting June 17th. This meeting discussed the CARES Funds. KCC has been allocated \$608,000.00 in CARES funds of that Flagler was allocated \$47,000.00. At the meeting it was discussed to use these funds to aid local small business through a grant program. After discussion Trustee Chuck Kinkel made the motion to sign the IGA with KCC for the CARES Act Fund program and allow Clerk King to volunteer to serve on the committee. Trustee Marlys Kossman seconded the motion. Motion passed and carried.

At 7:25 AM Mayor Bredehoft declared the meeting adjourned.

Meeting adjourned at 7:25 AM

	_____	MAYOR
	_____	CLERK
{seal}	_____	DATE APPROVED

Town of Flagler, Colorado
RECORD OF PROCEEDINGS
REGULAR SESSION

July 13, 2020

The Board of Trustees for the Town of Flagler, Colorado met Monday July 13, 2020 for the REGULAR MEETING at 7:00 p.m. The meeting was held at Flagler Senior Center, 306 Main Ave, Flagler, Co. Trustees Clare Loughrey, Marlys Kossman, Daymond Deatrich, Tami Witt and Chuck Kinkel were present. Employees present were Jennifer Oliver, Justin Crisp and Doris King. At 7:00 PM Mayor Thomas Bredehoff called the meeting to order followed by the Pledge of Allegiance. Jeremy Isenbart arrived at 7:06 PM

PUBLIC AUDIENCE

Chad Crisp

APPROVE MINUTES

Trustee Tami Witt made the motion to approve the minutes from the June 8, 2020 Regular Meeting. Trustee Marlys Kossman seconded the motion. Motion passed and carried.

Trustee Chuck Kinkel made the motion to approve the minutes from the July 06, 2020 Special Meeting. Trustee Daymond Deatrich seconded the motion. Motion passed and carried.

OLD BUSINESS

1. An update from Lincoln Community Hospital was given by Erika Saffer. This month's update covered data on Covid 19 as well as some information on information on staying safe during the virus outbreak. Saffer also reported on a new billing partner to try to correct some issues with billing.
Saffer left the meeting at 7:10 PM
2. King reported an attorney for Dollar General had contacted Stan Kimble regarding the Town of Flagler passing a drilling ordinance prohibiting drilling in town limits. The council agreed they were not interested and did not feel it was necessary.

NEW BUSINESS

1. Thomas Arensdorf addressed the council regarding the water situation at the golf course. Arensdorf explained with the dry conditions watering the greens and tee boxes was impossible with the effluent water from the wastewater system. Arensdorf explained the rain last week had filled the pond and would cover the need throughout the rest of the summer but at some point they will have to use town water to irrigate the golf course. The water from the wastewater effluent causes the golf course to have to use chemicals to offset the chlorine and salt as well as bacteria growing and clogging the water lines. Cost of buying town water is a problem for the golf course also. The town will review the situation and try to develop a plan to reduce the cost of the water.
Arensdorf and Crisp left at 7:47 PM
2. An animal permit application from Jake Smith for seven chickens was reviewed. After review Trustee Chuck Kinkel made the motion to approve Smith's application for seven chickens. Trustee Tami Witt seconded the motion. Motion passed and carried.

TOWN CLERK

1. King reported the IGA with Kit Carson County had been completed and returned. KCC had filed the documents with DOLA and a committee meeting was being planned.
2. King reported a Thank You was received from the family of Gerald County for the flowers.
3. King reported on the ongoing repair of the front porch of Town Hall.
4. King reported the State Historical Grant will be closed out final funds collected and she will apply again October 1, 2020 for grant to do north and west side stucco and electrical upgrade.

MANAGER REPORT

1. Town Manager Justin Crisp reported the water & sewer taps had been completed to the Dollar General Store.
2. Town Manager Justin Crisp reported spraying for mosquitoes would start soon.

TRASH DEPARTMENT

1. Crisp reported the pto had failed on the trash truck. A new pto was ordered and replaced.

STREET DEPARTMENT

NONE

WATER

- 1. Crisp reported the lead and copper samples were taken and sent to the lab. Results were good and the home owners would be notified.

WASTEWATER DEPARTMENT REPORT

- 1. Crisp reported two lift station pumps had failed and had to be replaced at a cost of \$4,574.30.

PARKS AND RECREATION REPORT

- 1. Trustee Isenbart reported there had been no baseball camps because of the Covid 19.

FINANCIAL REPORT

After reviewing the financial report, Trustee Jeremy Isenbart made the motion to accept the financial report as presented. Trustee Clare Loughfrey seconded the motion. Motion passed and carried.

APPROVAL OF BILLS & CODING

After discussion, Trustee Marlys Kossman moved to approve the bills and debit card purchases as listed. Trustee Chuck Kinkel seconded this motion. Motion passed and carried

At 68:05 PM PM Mayor Bredehoft declared the meeting adjourned.

Meeting adjourned at 8:05 PM

{seal}

_____MAYOR

_____CLERK

_____DATE APPROVED

Town of Flagler, Colorado
RECORD OF PROCEEDINGS
REGULAR SESSION

August 10, 2020

The Board of Trustees for the Town of Flagler, Colorado met Monday August 10, 2020 for the REGULAR MEETING at 7:00 p.m. The meeting was held at Flagler Senior Center, 306 Main Ave, Flagler, Co. Trustees Clare Loughrey by phone, Marlys Kossman, Jeremy Isenbart, Daymond Deatrich, Tami Witt and Chuck Kinkel were present. Employees present were Jennifer Oliver, and Doris King. At 7:00 PM Mayor Thomas Bredehoft called the meeting to order followed by the Pledge of Allegiance.

PUBLIC AUDIENCE

Elayna MacMaster- Representing High Plains Brass.

Attended to ask permission from the Council to be able to use Lavington Park on Aug 23,2020 @ 6:30pm. She reported that the 12 band members will comply with social distancing. Permission was granted and she was advised that all she has to do is call Town Hall for future arrangements. MacMaster left at 7:12.

APPROVE MINUTES

Trustee Tami Witt made the motion to approve the minutes from the July 13, 2020 Regular Meeting. Trustee Jeremy Isenbart seconded the motion. Motion passed and carried.

OLD BUSINESS

1. An update from Lincoln Community Hospital was given by Erika Saffer. This month's update covered new Specialty Clinic Services, they will now be seeing patients for Pulmonology. Saffer also reported there will be a new group beginning in August for Chronic Pain Management as well as some information on sports physicals for the upcoming fall sports she reported the cost would be \$20.00. Saffer also reported on a new billing partner to try to correct some issues with billing.
Saffer left the meeting at 7:10 PM
2. Golf Course Water- Trustee Chuck Kinkel made a motion to increase the Golf Course Donation to 3,000.00 per year. Trustee Daymond Deatrich seconded the motion. Motion passed and carried.
3. Clinic- After a brief discussion between Justin Crisp and Mayor Tom Bredehoft It was brought to the attention of the board that the Clinic was going to need a new A/C unit as well as all of its lighting needed to be change to LED lights. It was said that we are going to get bids and try to budget for it in 2021.
4. SHF Building Grant- Town Clerk Doris King reported that she was going to have to wait till the next round to file to get the rest of the building done and to update the electrical. King reported that Grant money available this round just would not be enough.

NEW BUSINESS

1. Appoint Budget Officer- Trustee Marlys Kossman made the motion to Appoint Jennifer Oliver as the Budget Officer for the 2021 financial Budget. Trustee Tami Witt seconded the motion. Motion passed and carried.

TOWN CLERK

1. King reported that the work on Town Hall's porch was 100% completed.
2. King reported the State Historical Grant will not be enough this upcoming round in October to finish the building other two sides and to update the electrical she will wait until more funds are available and will apply.
3. King reported that the Audit was underway.
4. King reported that she had been to a Commissioner's meeting on the Dola Grant to help Businesses that had been affected by Covid-19. She reported that it look like it would be around \$5,000.00 dollars for up to 80 Businesses in Kit Carson County.

MANAGER REPORT

1. None.

TRASH DEPARTMENT

1. None.

STREET DEPARTMENT

1. NONE.

WATER

- 1. King reported the the Hasz purchase grant has been paid off after 15 years of payments.
- .

WASTEWATER DEPARTMENT REPORT

- 1. None.

PARKS AND RECREATION REPORT

- 1. None.

FINANCIAL REPORT

After reviewing the financial report, Trustee Tami Witt made the motion to accept the financial report as presented. Trustee Daymond Deatrich seconded the motion. Motion passed and carried.

APPROVAL OF BILLS & CODING

After discussion, Trustee Tami Witt moved to approve the bills and debit card purchases as listed. Trustee Chuck Kinkel seconded this motion. Motion passed and carried

At 7:49 PM Mayor Bredehoft declared the meeting adjourned.

Meeting adjourned at 7:49 PM

{seal}

_____MAYOR

_____CLERK

_____DATE APPROVED

Town of Flagler, Colorado
RECORD OF PROCEEDINGS
REGULAR SESSION

September 14, 2020

The Board of Trustees for the Town of Flagler, Colorado met Monday September 14, 2020 for the REGULAR MEETING at 6:30 p.m. The meeting was held at Flagler Senior Center, 306 Main Ave, Flagler, Co. Trustees Clare Loughrey, Marlys Kossman, Jeremy Isenbart, Daymond Deatrich, Tami Witt and Chuck Kinkel were present. Employees present were Jennifer Oliver, Justin Crisp and Doris King. At 6:30PM Mayor Thomas Bredehoft called the meeting to order followed by the Pledge of Allegiance.

PUBLIC AUDIENCE

None

APPROVE MINUTES

Trustee Marlys Kossman made the motion to approve the minutes from the August 10, 2020 Regular Meeting. Trustee Chuck Kinkel seconded the motion. Motion passed and carried.

OLD BUSINESS

1. 2019 Financial Audit – David Green via Zoom gave the audit report and discussed the findings with the council members. After the report Mayor Tom Bredehoft asked Mr. Green if he would like to do the audit next year in 2021. Mr. Green stated that he would continue with the town. A motion was made by Trustee Chuck Kinkel to accept the audit as presented Trustee Jeremy Isenbart seconded the motion. Motion passed and carried.
2. An update from Lincoln Community Hospital was given by Erika Saffer via e-mail. The Report stated the hospital's audit had a clean and positive bottom line for 2019. On September 12th, the board of directors will be having a Strategic Planning Retreat to continue planning for a new facility and the future of healthcare in our community. Saffer reported that there will be a lot of staff changes. There will be new Emergency Department Providers. The new Physician's will bring a wealth of experience to our community hospital. Beginning September 15th the new Specialty Clinic Services will be open to new patients this includes Pulmonology and Chronic Pain Management.

NEW BUSINESS

1. David Kyle- Attended the meeting to ask the council members if they would be willing to abate the alley at 9 Main Flagler, Co. Kyle stated that he would like to have it to possibly start a business. Justin Crisp replied stating that there are utility lines under the alley. Crisp also stated that it was platted for the Town of Flagler and may be needed in the future. Kyle left the meeting at 7:00pm.

TOWN CLERK

1. King reported that there will be a SHF site visit in October to finalize grant.
2. King reported that there has been a lot of interest in the food bank and questions on how the program works. King also stated that she was very grateful for all the donations this program has received and all of the continued support.
3. King reported on Budget Expenditures.

MANAGER REPORT

1. Crisp reported that he was in need of a new line locator that would be able to reach a further distance. Crisp stated that the one the town has now is old and only covers a short distance. The motion was made by Trustee Maryls Kossman to allow the purchase of a new line locator at the amount of \$5042.00. Trustee Tami Witt seconded the motion. Motion passed and carried.
2. Crisp reported that he was in need of a new tablet to aid in his work to keep accurate notes on water systems and wells and all other projects. Motion was made by Trustee Tami Witt to allow the purchase of a tablet at the cost of \$500.00. Trustee Chuck Kinkel seconded the motion. Motion passed and carried.

.TRASH DEPARTMENT

1. Crisp reported that we may have to start posting Building Permits to ensure that all building projects have been approved. Crisp also reported that we may need to start setting up construction dumpsters at the time of a Building Permit purchase.

STREET DEPARTMENT

1. Crisp reported that he will be paving next week he is working on a schedule with

McCormick.

WATER

- 1. Crisp reported that he has been looking into Water Tower insurance to help maintain and replace the legs, and get the inside inspected and painted. Crisp reported that he received a bid for \$35,000 a year for 4 years and then \$15-18,000 every year after. Crisp reported it would cost \$4,000.00 to get it inspected.

WASTEWATER DEPARTMENT REPORT

- 1. None.

PARKS AND RECREATION REPORT

- 1. None.

FINANCIAL REPORT

After reviewing the financial report, Trustee Chuck Kinkel made the motion to accept the financial report as presented. Trustee Tami Witt seconded the motion. Motion passed and carried.

APPROVAL OF BILLS & CODING

After discussion, Trustee Daymond Deatrich moved to approve the bills and debit card purchases as listed. Trustee Maryls Kossman seconded this motion. Motion passed and carried.

At 7:33 PM Mayor Bredehoft declared the meeting adjourned.

Meeting adjourned at 7:33 PM

{seal}

_____MAYOR

_____CLERK

_____DATE APPROVED

Town of Flagler, Colorado
RECORD OF PROCEEDINGS
REGULAR SESSION

October 12, 2020

The Board of Trustees for the Town of Flagler, Colorado met Monday October 12, 2020 for the REGULAR MEETING at 6:00 p.m. The meeting was held at Flagler Senior Center, 306 Main Ave, Flagler, Co. Trustees Clare Loughrey, Marlys Kossman, Jeremy Isenbart, Daymond Deatrich, Tami Witt and Chuck Kinkel were present. Employees present were Justin Crisp and Doris King. At 6:00PM Mayor Thomas Bredehoft called the meeting to order followed by the Pledge of Allegiance.

PUBLIC AUDIENCE

None

APPROVE MINUTES

Trustee Tami Witt made the motion to approve the minutes from the September 14, 2020 Regular Meeting. Trustee Jeremy Isenbart seconded the motion. Motion passed and carried.

OLD BUSINESS

1. An update from Lincoln Community Hospital was given by Erika Saffer via e-mail.

NEW BUSINESS

1. Bob Harlow introduced himself to the council and explained he would be purchasing property in Block 3 of the Seals Addition. This property has two vacated alleys and the 15 north feet of 8th Street. Mr. Harlow expressed interest in cleaning up the vacated portion of the south alley and the portion of 8th Street and gravel the area to utilize it as a turnaround for trucks. After discussion Trustee Clare Loughrey made the motion to sell the vacated alley and portion of vacated 8th Street to Harlow for \$1.00. Trustee Chuck Kinkel seconded the motion. Motion passed with Trustee Tami Witt recused from vote.
2. Town Manager Justin Crisp presented a letter from Paul Murphy explaining the town's fence at the Weatherly well is within an inch or two being 10 feet onto his property at 924 Loveland Avenue. Mr. Murphy stated in the letter he would sell 10 feet of property to the Town of Flagler for the amount of \$400.00. Trustee Marlys Kossman made the motion to purchase that property from Paul Murphy. Trustee Tami Witt seconded the motion. Motion passed and carried.
3. King reported on the donations received for the food distribution program. Since starting in 2018 donations total \$12,668.00, expenses paid \$7,587.59. King reported she would change the registration on the enclosed trailer from her name to Town of Flagler's. A financial report will be given to council on the food distribution program at the monthly meeting. King reported the program had financial guidelines but is self-certifying and no one is turned away.
4. A balanced draft budget was submitted by King. The 2021 budget was discussed, Trustee Chuck Kinkel made the motion to accept the draft budget. Trustee Clare Loughrey seconded the motion. Motion passed and carried.
5. Ordinance 197/Black Hills Energy Franchise was presented and first reading. No public comment was given. After the reading of Ordinance 197 Trustee Clare Loughrey made the motion to accept the first reading and schedule the second reading for November 09, 2020 regular meeting. Trustee Tami Witt seconded the motion. Motion passed and carried.
6. A firework display had been proposed for New Year's Eve. Town Manager Justin Crisp reported the fire department was not interested in planning this as conditions are too dry and the weather could be a problem.
7. King reported the Eastern Colorado Vet Clinic had received grant funding for the Spay and Neuter Program. Flagler has in the past years paid the copay for town residents participating in the program up to \$200.00 per year. Tami Witt made the motion to pay the copay for town residents with a cap of \$300.00 this year. Trustee Daymond Deatrich seconded the motion. Motion passed and carried.
8. Town Manager Justin Crisp reported another sewer line backup had occurred, disposable wipes were thought to be the cause. Crisp discussed getting someone with a camera to inspect the area to find the cause and the council agreed.

MANAGER REPORT

1. Crisp reported that he had court Tuesday October 13th.

TOWN CLERK

1. King reported that the SHF site visit had been completed and a punch list had been made. King also reported the screen windows had been made and delivered.

- 2. King reported that Jennifer Oliver had resigned.
- 3. King reported a franchise ordinance with Black Hills Energy would be on the next agenda.
- 4. King reported she had a meeting on Wednesday regarding the Small Business Grant Program.

TRASH DEPARTMENT

- 1. Crisp reported that the small trash truck had been down but had been repaired.

STREET DEPARTMENT

- 1. Crisp reported the line painting was complete.
- 2. Crisp reported that he will be paving next week he is working with McCormick.

WATER

Taken Care of Earlier in Meeting

WASTEWATER DEPARTMENT REPORT

None.

PARKS AND RECREATION REPORT

None

FINANCIAL REPORT

After reviewing the financial report, Trustee Chuck Kinkel made the motion to accept the financial report as presented. Trustee Marlys Kossman seconded the motion. Motion passed and carried.

APPROVAL OF BILLS & CODING

After discussion, Trustee Jeremy Isenbart moved to approve the bills and debit card purchases as listed. Trustee Tami Witt seconded this motion. Motion passed and carried.

At 7:23 PM Mayor Bredehoft declared the meeting adjourned.

Meeting adjourned at 7:23 PM

{seal}

MAYOR

CLERK

DATE APPROVED

Town of Flagler, Colorado
RECORD OF PROCEEDINGS
REGULAR SESSION

November 09, 2020

The Board of Trustees for the Town of Flagler, Colorado met Monday November 09, 2020 for the REGULAR MEETING at 6:00 p.m. The meeting was held via Zoom. Trustees Clare Loughrey, Marlys Kossman, Jeremy Isenbart, Daymond Deatrich, Tami Witt and Chuck Kinkel were present. Employees present were Justin Crisp and Doris King. At 6:05 PM Mayor Thomas Bredehoft called the meeting to order followed by the Pledge of Allegiance.

PUBLIC AUDIENCE

None

APPROVE MINUTES

Trustee Jeremy Isenbart made the motion to approve the minutes from the October 12, 2020 Regular Meeting. Trustee Marlys Kossman seconded the motion. Motion passed and carried.

OLD BUSINESS

1. An update from Lincoln Community Hospital and Covid around the area was given by Erika Saffer with the hard copy to be emailed to council.
2. The 2021 budget was discussed.
3. The inspection on the sewer line along Quandry was discussed. Town Manager Justin Crisp suggested monitoring and maintenance on the line.

NEW BUSINESS

1. King presented an animal permit application from the Eric Moore Family for two miniature heifers to be kept at 123 Navajo. Trustee Tami Witt made the motion to approve the animal permit application from the Eric Moore Family for two miniature heifers. Trustee Daymond Deatrich seconded the motion. Motion passed and carried.
2. King presented a request from East Central Council of Local Governments for board of director nominations. After discussion Trustee Chuck Kinkel ask King to get further information on the responsibilities of a board member.
3. Wages for 2021 were discussed. After discussion and failed attempts at making motions Trustee Daymond Deatrich made the motion to table the topic to a later date. Trustee Jeremy Isenbart seconded the motion. Motion passed and carried.
4. 2020 Christmas Bonus was discussed. Trustee Chuck Kinkel made to motion to increase the bonuses by \$50.00. Justin Crisp and Doris King each receive \$550.00, Terry Fowler, Terry Jaques and Steve Nichols will receive \$350.00, Elayna MacMasters will receive \$50.00 and Ted Moore will receive \$200.00 in gift certificates from local businesses.
5. Ordinance #197 Black Hills Franchise was read. Trustee Daymond Deatrich made the motion to adopt Ordinance #197. Trustee Marlys Kossman seconded the motion. Motion passed and carried.
6. Santa coming in December was discussed no decision was made because of uncertainty in the spread of Covid-19 in the area. Consensus was to wait and decide later, but most trustees felt it should be held if possible.
7. Employee insurance was discussed; Trustee Tami Witt made the motion to table this for the December meeting. Trustee Chuck Kinkel seconded the motion. Motion passed and carried.

MANAGER REPORT

Taken care of earlier in meeting.

TOWN CLERK

NONE

TRASH DEPARTMENT

1. Crisp reported the trash truck had an emissions problem and the emissions system was completely removed from the truck.

STREET DEPARTMENT

1. Crisp reported that he will be paving next week he is working with McCormick

WATER

1. Crisp reported a water leak had been located and repaired.

WASTEWATER DEPARTMENT REPORT

None.

PARKS AND RECREATION REPORT

None

FINANCIAL REPORT

After reviewing the financial report, Trustee Chuck Kinkel made the motion to accept the financial report as presented. Trustee Marlys Kossman seconded the motion. Motion passed and carried.

APPROVAL OF BILLS & CODING

After discussion, Trustee Chuck Kinkel moved to approve the bills and debit card purchases as listed. Trustee Jeremy Isenbart seconded this motion. Motion passed and carried.

At 7:40 PM Mayor Bredehoft declared the meeting adjourned.

Meeting adjourned at 7:40 PM

{seal}

MAYOR

CLERK

DATE APPROVED

Town of Flagler, Colorado

RECORD OF PROCEEDINGS
SPECIAL SESSION

December 08, 2020

The Board of Trustees for the Town of Flagler, Colorado met Tuesday, December 08, 2020 for the SPECIAL MEETING at 10:00 a.m. The meeting was held via Zoom. Trustees Clare Loughrey, Jeremy Isenbart, Daymond Deatrich, and Tami Witt were present. Employees present were Justin Crisp and Doris King 10:12AM Mayor Thomas Bredehoft called the meeting to order followed by the Pledge of Allegiance.

PUBLIC AUDIENCE

None

OLD BUSINESS

1. Mayor Bredehoft reported he had ordered the candy for Santa Claus's visit. Mayor Bredehoft explained he felt it was important to continue the tradition during this trying time for young and elderly. Discussion was held and the council agreed, the candy hand out will be December 19th, 2020. There will be a drive by at Town Hall for Santa to pass out candy and take letters from 1 PM to 4PM. On December 19th, 2020.

NEW BUSINESS

1. King presented a liquor license renewal application from Loaf N Jug #66. King reported the payment for local and state renewal was included and as soon as the \$500.00 fine for late renewal she would mail it to Dept of Revenue. After discussion Trustee Daymond Deatrich made the motion to approve Loaf N Jug #66 renewal application. Trustee Tami Witt seconded the motion. Motion passed and approved.

At 10:20 AM Mayor Bredehoft declared the meeting adjourned.

Meeting adjourned at 10:20 AM

	_____	MAYOR
	_____	CLERK
{seal}	_____	DATE APPROVED

Town of Flagler, Colorado
RECORD OF PROCEEDINGS
REGULAR SESSION & BUDGET HEARING

December 14, 2020

The Board of Trustees for the Town of Flagler, Colorado met Monday December 14, 2020 for the REGULAR MEETING & PUBLIC HEARING at 6:00 p.m. The meeting was held via Zoom. Trustees Clare Loughrey, Marlys Kossman, Jeremy Isenbart, Daymond Deatrich, Tami Witt and Chuck Kinkel were present. Employees present were Justin Crisp and Doris King. At 6:07 PM Mayor Thomas Bredehoft called the meeting to order followed by the Pledge of Allegiance.

PUBLIC AUDIENCE

Teri Piper

APPROVE MINUTES

Trustee Jeremy Isenbart made the motion to approve the minutes from the November 9th 2020 Regular Meeting. Trustee Tami Witt seconded the motion. Motion passed and carried.

Trustee Daymond Deatrich made the motion to approve the minutes from the December 08, 2020 Special Meeting. Trustee Tami Witt seconded the motion. Motion passed and carried

BUDGET HEARING

Mayor Tom Bredehoft called the budget hearing to order at 6:09 PM and asked for public comment, being no public comment the budget hearing was closed at 6:11 P.M.

OLD BUSINESS

1. An update from Lincoln Community Hospital and Covid around the area was given by Erika Saffer with the hard copy to be emailed to council.
2. 2021 Wages were discussed. After discussion Trustee Marlys Kossman made the motion to approve a 3% wage increase for full time employees. Trustee Chuck Kinkel seconded the motion. Motion passed with Trustee Daymond Deatrich voting nay, all other votes were yea.
3. After discussion Trustee Chuck Kinkel made the motion to approve a 3% wage increase for part time employees. Trustee Tami Witt seconded the motion. Motion passed and carried.
4. Employee insurance coverage was discussed. After discussion Trustee Tami Witt made the motion to renew with Anthem for employee health insurance. Trustee Jeremy Isenbart seconded the motion. Motion passed and carried.
5. The Mill Levy was discussed. After discussion Trustee Tami Witt made the motion to approve the 2021 mill levy at 34.753 which is a temporary reduction of 5.50 mills from 40.253. Trustee Daymond Deatrich seconded the motion. Motion passed and carried.
6. 2021 Budget was reviewed with changes being made to street and garbage maintenance. Trustee Chuck Kinkel made the motion to accept the 2021 Budget with the corrections being made. Trustee Jeremy Isenbart seconded the motion. Motion passed and carried.

NEW BUSINESS

1. Resolution TOF RES-124 Certify the 2021 Mil Levy: Trustee Chuck Kinkel made the motion to adopt Resolution # 124 certifying the mil levy for 2021 at 34.753 , seconded by Marlys Kossman, motion passed and carried.
2. Resolution TOF RES-125 Adopt the 2021 Budget: Trustee Tami Witt made the motion to adopt Resolution #125 adopting the 2021 Budget, seconded by Trustee Clare Loughrey, motion passed and carried.
3. Resolution TOF RES-126 Appropriate Funds 2021 Budget: Trustee Marlys Kossman motion to adopt resolution #126 appropriating funds for the 2021 Budget General Fund \$937,968.00, Water Fund \$231,328.00, Wastewater Fund \$85,500.00, Garbage Fund \$189,700. & Conservation Trust \$6,500.00, seconded by Jeremy Isenbart. Motion passed and carried.
4. Resolution TOF RES-127 Expend Funds for 2021 Budget. Trustee Daymond Deatrich made the motion to adopt Resolution #127 Expending funds for the 2021 Budget, seconded by Tami Witt. Motion passed and carried.

MANAGER REPORT

None

TOWN CLERK

1. King reported High Plains Bank had contacted her regarding moving Municipal Funds to other financial institutions. This would allow High Plains Bank to receive Municipal Funds from other institutions and insure the Town's monies are FDIC insured. This program pays a higher rate of

interest. Council was in favor of this, King will make year end transfers and bring amounts and more information to the January meeting.

- 2. King reported a check for the fine of Loaf N Jug had been received and the renewal application was sent in.
- 3. King reported the food bank had received \$3700.00 in donations this month.
- 4. King reported she would setup interviews for Friday, December 18, 2020.

TRASH DEPARTMENT

- 1. Crisp reported the trash trucks had both required some repairs this month.

STREET DEPARTMENT

- 1. Crisp reported that he was unable to get road repairs completed by McCormick this year and would carryover the budgeted funds for next year.

WATER

None

WASTEWATER DEPARTMENT REPORT

None

PARKS AND RECREATION REPORT

None

FINANCIAL REPORT

After reviewing the financial report, Trustee Clare Loughrey made the motion to accept the financial report as presented. Trustee Tami Witt seconded the motion. Motion passed and carried.

APPROVAL OF BILLS & CODING

After discussion, Trustee Jeremy Isenbart moved to approve the bills and debit card purchases as listed. Trustee Marlys Kossman seconded this motion. Motion passed and carried.

Trustee Clare Loughrey asked if it was council policy to meet with employees independently rather than as a council. Trustee Chuck Kinkel responded that he meets with Justin weekly if not daily and it was his right to a certain degree to check on how things were going. Mayor Bredehoft added he too meets with Justin almost daily about how things are going and what needs to be done.

At 7:34 PM Mayor Bredehoft declared the meeting adjourned.

Meeting adjourned at 7:34 PM

{seal}

MAYOR

CLERK

DATE APPROVED